



Millennium Development Authority (MiDA)

SPECIFIC PROCUREMENT NOTICE

PROGRAM MANAGEMENT CONSULTANT (PMC)

Ref: 5121100/RFP/QCBS/05/16

1. The United States of America, acting through the Millennium Challenge Corporation (“MCC”) and the Republic of Ghana (the “Republic”) have entered into a Millennium Challenge Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Ghana (the “Compact”) in the amount of Four Hundred and Ninety Eight Million, Two Hundred Thousand United States Dollars (US\$ 498,200,000) (“**MCC Funding**”) and Thirty Seven Million, Three Hundred and Sixty Five Thousand United States Dollars (US\$37,365,000) (“**Republic Funding**”).
2. The Government of Ghana (“GoG”), acting through the Millennium Development Authority (“MiDA” or “MCA Entity”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which this Request for Proposals (“RFP”) is issued. Any payments made by the MCA Entity under the proposed contract will be subject, in all respects, to the terms and conditions of the Compact and related documents, including restrictions on the use and distribution of MCC Funding. No party other than the Government and the MCA Entity shall derive any rights from the Compact or have any claim to the proceeds of MCC Funding. The Compact and its related documents can be found on the MCC website (www.mcc.gov) and on the website of the MCA Entity.
3. The goal of the Compact program is to reduce poverty through economic growth in Ghana. The objectives of the Compact program are to
 - (a) Increase private sector investment and productivity and profitability of micro, small, medium and large scale businesses;
 - (b) increase employment opportunities for men and women; and
 - (c) raise earning potential from self-employment and improved outcomes for men and women.

The Program consists of six (6) projects: (i) the ECG Financial and Operational Turnaround Project; (ii) the NEDCo Financial and Operational Turnaround Project; (iii) the Regulatory

Strengthening and Capacity Building Project; (iv) the Access Project; (v) the Power Generation Sector Improvement project; and (vi) the Energy Efficiency and Demand Side Management Project.

MCC's assistance will be provided in a manner that responds to constraints to economic growth by aiming to improve the reliability and quality of power in Ghana.

The Compact Program will be executed over a period of five (5) years upon Entry into Force (EIF) of the Compact. There will be an initial period of Compact Implementation Funding (CIF) of 8-10 months to be used by the Government of Ghana and MiDA to facilitate the implementation of the Compact.

4. This RFP follows the General Procurement Notice that appeared in dgMarket and UNDB Online on 3rd March 2016, on the MiDA website www.mida.gov.gh, on 4th March 2016, and in the local media, The Ghana Daily Graphic, on 4th and 16th March, 2016, The Ghanaian Times on 17th March and the Business & Financial Times on 8th March 2016.

5. The MCA Entity now invites proposals from legally constituted consulting firms to provide the consultant services referenced above ("Proposals"). More details on these consultant services are provided in the Terms of Reference.

6. This RFP is open to all eligible entities ("Consultants") who wish to respond. Subject to restrictions noted in the RFP, consultants may associate with other consultants to enhance their capacity to successfully carry out the assignment.

1. A Base Contract covering Program Management, Project Oversight for services-related assignments, provision of specified services, design reviews, designs and supervision of works-related Tranche I activities and design of Tranche II activities. Estimated duration is 60 months (Years 1-5)
2. Option 1 covering Program Management and supervision of Tranche II activities that may be exercised in the event of Tranche II funding proceeding. Estimated duration 36 months (Years 3-5)
3. Option 2 covering Program Management, project oversight for services-related assignments, provision of specified services, design and supervision of the NEDCo Project which is currently under-going re-design. Estimated duration 48 months (Years 2-5).

7. A Consultant will be selected under the **Quality and Cost Based Selection (QCBS) method**], the evaluation procedure for which is described in sections of the RFP in accordance with "MCC Program Procurement Guidelines" which are provided on the MCC website (www.mcc.gov/ppg). The selection process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.

8. The RFP includes the following Sections:

PART 1 – PROPOSAL AND SELECTION PROCEDURES

Section I Instructions to Consultants

This section provides information to help potential Consultants prepare their Proposals; it also provides information on the submission, opening, and

evaluation of Proposals and on the award of the proposed contract.

Section II Proposal Data Sheet

This section includes provisions that are specific to this procurement and that supplement Section I, Instructions to Consultants.

Section III Qualification and Evaluation Criteria

This section specifies the qualifications required of the Consultant and the criteria to be used to evaluate the Proposal.

Section IV A Technical Proposal Forms

This section provides the Technical Proposal Forms which are to be completed by a potential Consultant and submitted in a separate envelope as part of a potential Consultant's total Proposal.

Section IV B Financial Proposal Forms

This section provides the Financial Proposal Forms which are to be completed by a potential Consultant and submitted in a separate envelope as part of a potential Consultant's total Proposal.

Section V Terms of Reference

This Section includes the detailed Terms of Reference that describe the nature, tasks, and duties of the consulting services to be procured.

PART 2 – CONDITIONS OF CONTRACT AND CONTRACT FORMS

Section VI Contract Agreement and General Conditions of Contract

This section contains the form of Contract proposed to be entered into between the MCA Entity and Consultant.

Section VII Special Conditions of Contract and Annexes to Contract

This section contains the form of those clauses of the Contract that supplement the GCC and that are to be completed by MCA Entities for each procurement of Consulting Services. This section also includes an Annex to the Contract (Annex B: Additional Provisions) that contains provisions that are a part of the Government's and the MCA Entity's obligations under the Compact and related documents which, under the terms of the Compact and related documents, are required to be transferred onto any Consultant, Sub-Consultant or Associate who partakes in any MCC-funded procurement.

9. A Pre-Proposal Meeting will be held at the World Trade Center, 29 Independence Avenue, Accra on **8th June, 2016 at 10:00 hours** as specified in the Proposal Data Sheet, ("PDS"), Section II of this RFP. Attendance is strongly advised for all prospective Consultants or their representatives but is not mandatory.

10. Prospective Consultants interested in submitting a Proposal should send an e-mail, giving full contact details of the Consultant, to the MiDA Procurement Agent at paghana@charleskendall.com. This will ensure that the Consultants receive updates regarding this RFP. Before applying, interested consultants should review the Terms of Reference, which are in the Request for Proposals (RFP) Document. The RFP will be issued on application to the MiDA Procurement Agent, Millennium Development Authority, 3rd Floor, Heritage Tower, 6th Avenue, Ridge West, Accra, Ghana, at paghana@charleskendall.com.

11. Proposals must be delivered to the address and in the manner specified in the PDS ITC

17.5, no later than **8th July, 2016 at 15:00 hours local time in Ghana**. Consultants should be aware that distance and customs formalities may require longer than expected delivery time. Late Proposals will not be accepted under any circumstances and will be returned unopened at the written request and cost of the Consultant. Please note that electronic Proposals shall not be accepted.

**Chief Executive Officer
Millennium Development Authority
4th Floor, Heritage Tower
6th Avenue, Ridge West
Accra, Ghana**