



Millennium Development Authority (MiDA)

MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSALS FOR BASELINE SURVEY, DEVELOPMENT OF SPECIFICATIONS & WORKS SUPERVISION OF STREET LIGHTING RFP REF: 5640500/RFP/QCBS/07/17 HELD AT MiDA on 23 OCTOBER 2017 AT 09:00 HOURS

1.0 **PRESENT**

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- John Boakye Chief Financial Officer/Acting MiDA Procurement Director
- Ian Stewart Procurement Agent Manager
- Francis Baffoe-Ashun Procurement Expert
- Kwabena Amponsa-Debrah MiDA Procurement Officer

CONSULTANTS/REPRESENTATIVES

The Attendance Register is attached as Annex 1.

2.0 **OPENING**

The Procurement Agent Manager opened the meeting at 09:00 hours, welcomed all present, and thanked them for attending the Financial Opening.

3.0 **AGENDA FOR THE MEETING**

The PAM then outlined the Agenda for the meeting which was to:

- Read out the Technical Score for the Consultant;
- Inspect the Financial Proposal envelopes to ensure all were present and still sealed;
- Set aside those envelopes containing the Financial Proposals of those Consultants that have not gained sufficient marks to qualify for this
- Open, number and date stamp the Financial Proposal of the Consultant that gained sufficient marks to qualify for this stage;
- Check the Financial Proposal forms are complete and signed and then read out both the Technical Evaluation Score and the Total Financial Proposal prices as shown in Form FIN-1;
- Record the Minutes of the Public Opening of the Financial Proposals which will then be circulated to the Consultant present at the earliest opportunity.

4.0 OPENING OF FINANCIAL PROPOSALS

The Record of the Financial Proposal Price Read-Out is attached as Annex 2

5.0 CLOSING

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would do all possible to ensure the Proposal Evaluation Process was completed as a matter of urgency. He also thanked all present for their participation.

The Meeting closed at 9:10 hours with thanks to the participants.

ANNEX 1



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE BASELINE SURVEY, DEVELOPMENT OF
SPECIFICATIONS & WORKS SUPERVISION OF STREET LIGHTING
RFP REF: 5640500/RFP/QCBS/07/17

REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: CONFERENCE ROOM PA OFFICES, 3RD FLOOR, HERITAGE TOWER
DATE: 23 OCTOBER 2017
TIME: 9:00 Hours

NO.	NAME OF REPRESENTATIVE	CONSULTANT	SIGNATURE
1	THOMAS ASARE BEDINWOT	VISION CONSULT LTD/ JONDA LTD	
2			
3			
4			
5			

ANNEX 2



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE BASELINE SURVEY, DEVELOPMENT OF SPECIFICATIONS & WORKS SUPERVISION OF
STREET LIGHTING
RFP REF: 5640500/RFP/QCBS/07/17

RECORD OF PROPOSAL PRICE AS READ-OUT (23 OCTOBER 2017)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
VISION CONSULT IN ASSOCIATION WITH JONDEE LTD (VCL)	USD	688,515.78	—	Y	1 ORIGINAL 4 COPIES 1 CD COPY

Name of Financials Opening Panel Member: John Boakye Signature: John Boakye

Name of Procurement Agent Representative: Lawrence Signature: [Signature]