



Millennium Development Authority (MiDA)

**MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSALS
FOR THE AUDIT OF RESOURCES MANAGED BY THE
MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)
RFP REF. 5830100/RFP/QCBS/08/17**

**HELD AT THE MiDA EXECUTIVE CONFERENCE ROOM, 4TH FLOOR, HERITAGE
TOWER, ACCRA, ON 16TH OCTOBER 2017 AT 10:00 HOURS GHANA TIME**

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- John Boakyee Chief Finance Officer/ Ag. Procurement Director; MiDA
- Robert A. Adongo Procurement Officer, MiDA
- Ian Stewart Procurement Agent Manager, CKP
- Kwasi A. Ansu-Tutu Senior Procurement Expert, CKP

CONSULTANTS/REPRESENTATIVES

- Kwadjo Yeboah E & Y
- Kwasi Berko E & Y

2.0 OPENING

The Procurement Agent Manager (PAM) opened the meeting at 10:05 hours and welcomed all present, thanked them for attending the Meeting.

3.0 AGENDA FOR THE MEETING

The PAM then outlined the Agenda for the meeting which was to:

- Inspect the Financial Proposal envelopes to ensure all were present and still sealed;
- Set aside those envelopes containing the Financial Proposals of those Consultants that have not gained sufficient marks to qualify for this stage but read out their Technical Evaluation Scores;
- Open, number and date stamp the Financial Proposal of the Consultant that have gained sufficient marks to qualify for this stage;
- Check the Financial Proposal are complete and signed and then read out both the Technical Evaluation Scores and the Total Financial Proposal prices as shown in Form FIN-1 of the RFP;

- Record the Minutes of the Public Opening of Financial Proposal which will then be circulated to the Consultant at the earliest opportunity.

4.0 OPENING OF FINANCIAL PROPOSALS

The Record of Financial Proposal Prices Read-Out is attached as Annex 1.

5.0 CLOSING

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would do all possible to ensure the Proposal Evaluation Process was completed as a matter of urgency. He also thanked all present for their participation.

The Meeting closed at 10:15.

Annex 1



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE AUDIT OF RESOURCES MANAGED BY THE MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)
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RECORD OF PROPOSAL PRICES AS READ-OUT (16 OCTOBER 2017)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
ERNST & YOUNG	USD	= 499,345.92 =	=====	Y.	original + 4 copies + CD

Name of Financials Opening Panel Member: John O. Boakye Signature: [Signature]

Name of Procurement Agent Representative: [Signature] Signature: [Signature]

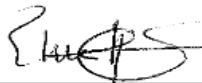



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REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: CONFERENCE ROOM PA OFFICES, 3RD FLOOR, HERITAGE TOWER
DATE: 20 JULY 2017
TIME: 9:00 Hours

NO.	NAME OF REPRESENTATIVE	CONSULTANT	SIGNATURE
1	KINABO YERKAT	K27	
2	KWESI BERKO	EY	
3			
4			
5			