



## Millennium Development Authority (MiDA)

### MINUTES OF THE PUBLIC OPENING OF PROPOSALS

#### THE DEFINITION, PROCUREMENT AND SUPERVISION OF THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM FOR ELECTRICITY COMPANY OF GHANA (ECG) RFP REF: 5120200/RFP/QCBS/10/17

HELD AT MiDA, on 17<sup>TH</sup> NOVEMBER 2017 immediately after 15:00 Hours

#### 1.0 PRESENT

##### MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- John Boakye Chief Financial Director/Ag. Procurement Director, MiDA
- Tanko Mohammed Manager, Technical Support, MiDA
- Ian Stewart Procurement Agent Manager (PAM), CKP
- Francis Baffoe-Ashun Procurement Expert, CKP

##### CONSULTANTS/REPRESENTATIVES

The Attendance Register is attached at Annex 1.

#### 2.0 OPENING

The Procurement Agent Manager opened the meeting at 15:07 hours and welcomed all present, thanking them for attending the Meeting. He then assured all present of MiDA's drive for transparency and openness in all her activities.

#### 3.0 AGENDA FOR THE MEETING

The PA then outlined the Agenda for the meeting which was to:

- Inspect the Outer Proposal envelopes to ensure all were present against the Tender Submission sheet and all still sealed;
- Open the envelopes to ensure there are securely sealed and separate Technical and Financial Proposal envelopes for each submission;
- Open, number and date stamp the Technical Proposals submitted by the due date and time;
- Record the Minutes of the Public Opening of Proposals which will then be circulated to all Consultants who submitted Proposals at the earliest opportunity.

#### **4.0 OPENING OF PROPOSALS**

The Record of Proposals were opened and read out, and is attached at Annex 2

#### **5.0 CLOSING**

In closing, PAM thanked all who were present, and gave the firm assurance that MiDA and the Procurement Agent would ensure the Technical Evaluation Process would be undertaken by an independent Technical Evaluation Panel expeditiously

The Meeting closed at 15:31 hours with thanks to the participants.

Annex 1



**Millennium Development Authority (MiDA)**

THE DEFINITION, PROCUREMENT AND SUPERVISION OF THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM FOR ELECTRICITY COMPANY OF GHANA (ECG)

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HELD AT MiDA, on 17<sup>th</sup> NOVEMBER 2017 immediately after 15:00 Hours

PUBLIC OPENING OF SUBMISSIONS AS READ-OUT

VENUE: MiDA  
DATE: 17<sup>th</sup> November 2017  
TIME: Immediately after 15:00 Hours

ATTENDANCE REGISTER

| NO. | NAME              | ORGANIZATION     | SIGNATURE                |
|-----|-------------------|------------------|--------------------------|
| 1   | Obeng Appiah      | IDC Energy       | oappiah@idcenergygh.com  |
| 2   | Paul Buansi       | IDC Energy       | pbuansie@gmail.com       |
| 3   | Stanley Annon     | PwC Gh. Ltd.     | stanley.n.annon@pwc.com  |
| 4   | ERIC YANKAH       | AARC CONSULTANCY | ERIC @ YANKAHLINK.NET    |
| 5   | Daniel A. Asante  | KPMG             | daasante@kpmg.com        |
| 6   | Tony Danso-Lortey | KPMG             | tdanso-lortey@kpmg.com   |
| 7   | KENNEDY QUINNEY   | AARC             | KENNEDY @ YANKAHLINK.NET |

| NO. | NAME                     | ORGANIZATION | SIGNATURE   |
|-----|--------------------------|--------------|---|
| 8   | Stephen Harry<br>Sam yee | Proc Gh. Ltd |  |
| 9   | Amanda Adjeteu           | Proc Gh. Ltd |  |
| 10  |                          |              |   |
| 11  |                          |              |   |
| 12  |                          |              |   |
| 13  |                          |              |   |
| 14  |                          |              |   |
| 15  |                          |              |   |
| 16  |                          |              |   |
| 17  |                          |              |   |
| 18  |                          |              |   |
| 19  |                          |              |   |
| 20  |                          |              |   |

Annex 2



**Millennium Development Authority (MiDA)**

THE DEFINITION, PROCUREMENT AND SUPERVISION OF THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM FOR ELECTRICITY COMPANY OF GHANA (ECG)

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**PUBLIC OPENING OF PROPOSALS AS READ-OUT**

| No. | Name of Consultant                   | No. of Copies Submitted |        | Remarks   |
|-----|--------------------------------------|-------------------------|--------|-----------|
|     |                                      | Original                | Copies |           |
| 1   | MANITOBA HYDRO INTERNATIONAL LIMITED | 1                       | 4      | Pen drive |
| 2   | TECH ALLIES SOLUTIONS                | 1                       | 4      | Pen drive |
| 3   | AH CONSULTING LIMITED                | 1                       | 4      | Pen drive |
| 4   | PwC                                  | 1                       | 4      | CD        |
| 5   | BOREAS GROUP                         | 1                       | 4      | CD        |

|    |            |   |   |           |
|----|------------|---|---|-----------|
| 6  | IDC ENERGY | 1 | 4 | Pen drive |
| 7  | KPMG       | 1 | 4 | Pen drive |
| 8  | AARC LTD   | 1 | 4 | CD        |
| 9  |            |   |   |           |
| 10 |            |   |   |           |
| 11 |            |   |   |           |
| 12 |            |   |   |           |
| 13 |            |   |   |           |
| 14 |            |   |   |           |
| 15 |            |   |   |           |