



Millennium Development Authority (MiDA)

MINUTES OF THE PUBLIC OPENING OF PROPOSALS

**ESIA CONSULTANT FOR THE BSP AT POKUASE
RFP REF: 5140900-02/RFP/QCBS/12/17**

HELD AT MiDA, on 12TH JANUARY 2018 immediately after 15:00 Hours

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Benjamin Opoku Environmental and Social Performance Director,
MiDA
- Frank Mante Procurement Director, MiDA
- Ian Stewart Procurement Agent Manager (PAM), CKP
- Francis Baffoe-Ashun Procurement Expert, CKP
- Kwabena Amponsa-Debrah Procurement Officer, MiDA

CONSULTANTS/REPRESENTATIVES

The Attendance Register is attached at Annex 1.

2.0 OPENING

The Procurement Agent Manager opened the meeting at 15:07 hours and welcomed all present, thanking them for attending the Meeting. He then assured all present of MiDA's drive for transparency and openness in all her activities.

3.0 AGENDA FOR THE MEETING

The PA then outlined the Agenda for the meeting which was to:

- Inspect the Outer Proposal envelopes to ensure all were present against the Tender Submission sheet and all still sealed;
 - Open the envelopes to ensure there are securely sealed and separate Technical and Financial Proposal envelopes for each submission;
 - Open, number and date stamp the Technical Proposals submitted by the due date and time;
 - Record the Minutes of the Public Opening of Proposals which will then be circulated to all Consultants who submitted Proposals at the earliest opportunity.
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4.0 OPENING OF PROPOSALS

The Record of Proposals were opened and read out, and is attached at Annex 2

5.0 CLOSING

In closing, PAM thanked all who were present, and gave the firm assurance that MiDA and the Procurement Agent would ensure the Technical Evaluation Process would be undertaken by an independent Technical Evaluation Panel expeditiously

The Meeting closed at 15:25 hours with thanks to the participants.

Annex 1



Millennium Development Authority (MiDA)



PROCUREMENT OF CONSULTANT SERVICES FOR AN ENVIRONMENTAL AND SOCIAL IMPACT ASSESSMENT (ESIA) CONSULTANT FOR THE BULK SUPPLY POINT (BSP) AT POKUASE
 RFP REF: 5140900-02/RFP/QCBS/12/17
 HELD AT MiDA, on 12TH JANUARY 2018 immediately after 15:00 Hours

PUBLIC OPENING OF SUBMISSIONS AS READ-OUT

VENUE: MiDA
 DATE: 12th January 2018
 TIME: Immediately after 15:00 Hours

ATTENDANCE REGISTER

NO.	NAME	ORGANIZATION	SIGNATURE
1	DYSON JUMPAH	ENVIRON ENG & MGT CONSULT (EEMC)	dyson jumpah
2	Bright Aboys	SAL Consult Limited	
3	Kwabena Osei-Antwi	SANSERKOMUS LTD	
4	GLADYS AFRAMAN	GOLDER ASSOCIATES	
5	KINGSLEY S. FITZ-GERALD	HSTE CONSULTING GHANA LIMITED	
6	IN ATTENDANCE OF:		
7	FRANCE MANTE	MIDA	

NO.	NAME	ORGANIZATION	SIGNATURE
8	Benjamin Epoku	MIDA	
9	KWAZENNA AMFONSA-BEREAH	MIDA	
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Annex 2



Millennium Development Authority (MiDA)

PROCUREMENT OF CONSULTANT SERVICES FOR AN ENVIRONMENTAL AND SOCIAL IMPACT ASSESSMENT (ESIA) CONSULTANT FOR THE BULK SUPPLY POINT (BSP) AT POKUASE
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PUBLIC OPENING OF PROPOSALS AS READ-OUT

No.	Name of Consultant	No. of Copies Submitted		Remarks
		Original	Copies	
1	HS+E CONSULTING GHANA	1	4	plus CD
2	GOLDER ASSOCIATES GHANA LIMITED	1	4	plus Pendrive
3	ENVIRON ENGINEERING & MANAGEMENT CONSULT (EEMC)	1	4	plus pendrive

4	SAL CONSULT LIMITED	1	4	plus CD
5	SRC CONSULTING	1	4	plus CD
6	BINSERKOMS LIMITED	1	4	Pendrive attached to Financial
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