



**Millennium Development Authority (MiDA)**

**MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSAL FOR THE  
DEFINITION, PROCUREMENT AND SUPERVISION OF THE IMPLEMENTATION OF AN  
ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM FOR ELECTRICITY COMPANY  
OF GHANA (ECG)**

**RFP REF: 5120200/RFP/QCBS/10/17**

**HELD AT MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER, ACCRA, ON 16<sup>TH</sup>  
JANUARY 2018 AT 9:00 HOURS GHANA TIME**

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**1.0 PRESENT**

**MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)**

- John Boakye Chief Finance Officer/ Ag. Procurement Director; MiDA
- Frank Mante Procurement Director,
- Eric Asare Distribution Project Director,
- Tanko Mohammed Manager, Technical Support,
- Theodora Okantey Internal Audit Officer,
- Kwabena Amponsa-Debrah Procurement Officer,
- Ian Stewart Procurement Agent Manager, CKP
- Francis Baffoe-Ashun Procurement Expert, CKP

**CONSULTANTS/REPRESENTATIVES**

The Attendance Register is attached as Annex 1.

**2.0 OPENING**

The Procurement Agent Manager (PAM) opened the meeting at 09:03 hours and welcomed all present, thanked them for attending the Meeting.

**3.0 AGENDA FOR THE MEETING**

The PAM then outlined the Agenda for the meeting which was to:

- Inspect the Financial Proposal envelopes to ensure all were present and still sealed;
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- Set aside those envelopes containing the Financial Proposals of those Consultants that have not gained sufficient marks to qualify for this stage but read out their Technical Evaluation Scores;
- Open, number and date stamp the Financial Proposal of the Consultant that have gained sufficient marks to qualify for this stage;
- Check the Financial Proposal are complete and signed and then read out the Total Financial Proposal prices as shown in Form FIN-1 of the RFP;
- Record the Minutes of the Public Opening of Financial Proposal which will then be circulated to the Consultant at the earliest opportunity.

#### **4.0 OPENING OF FINANCIAL PROPOSALS**

The Record of Financial Proposal Prices Read-Out is attached as Annex 2.

#### **5.0 CLOSING**

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would do all possible to ensure the Evaluation Process was completed as quickly as possible. He also thanked all present for their participation.

The Meeting closed at 09:08 hours.

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Annex 1



## Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE DEFINITION, PROCUREMENT AND SUPERVISION  
OF THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP)  
SYSTEM FOR ELECTRICITY COMPANY OF GHANA (ECG)  
RFP REF: 5120200/RFP/QCBS/10/17

### REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: MiDA BOARDROOM, 4<sup>TH</sup> FLOOR, HERITAGE TOWER  
DATE: 16 JANUARY 2018  
TIME: 9:00 Hours

| NO. | NAME OF REPRESENTATIVE | CONSULTANT   | SIGNATURE           |
|-----|------------------------|--------------|---------------------|
| 1   | SAMMY ABAKPAH          | AARC LTD     | eric@yankahlink.net |
| 2   | KENNEDY OTI            | AARC LIMITED | eric@yankahlink.net |
| 3   |                        |              |                     |
| 4   |                        |              |                     |
| 5   |                        |              |                     |
| 6   |                        |              |                     |
| 7   |                        |              |                     |

Annex 2



**Millennium Development Authority (MiDA)**

FINANCIAL OPENING FOR THE DEFINITION, PROCUREMENT AND SUPERVISION OF THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM FOR ELECTRICITY COMPANY OF GHANA (ECG)  
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RECORD OF PROPOSAL PRICES AS READ-OUT (16 JANUARY 2018)

| Name of Bidders   | Currency | Proposal Price USD | Proposal Price GHS | Proposal Signed (Y/N) | Remarks                            |
|---|----------|--------------------|--------------------|-----------------------|------------------------------------|
| MANITOBA HYDRO INTERNATIONAL  | USD      | 1,588,750.00       | —                  | Y                     | 1 Original + 4 Copies<br>Pen Drive |
| AARC LIMITED IN ASSOCIATION WITH AZOROM LIMITED AND GENESIS CONSULTING PARTNERS, LLC. | USD      | 1,698,362.73       | —                  | Y                     | 1 original + 4 copies<br>1 CD      |

Name of MiDA Procurement Representative: FRANK KWAME Signature: [Signature]

Name of Procurement Agent Representative: IAN STEWART Signature: [Signature]