



Millennium Development Authority (MiDA)

MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSAL FOR AN ESIA CONSULTANT FOR THE BULK SUPPLY POINT (BSP) AT POKUASE RFP REF: 5140900-02/RFP/QCBS/12/17

HELD AT MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER, ACCRA, ON
25TH JANUARY 2018 AT 9:00 HOUR

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Benjamin Opoku Environmental and Social Performance Director,
MiDA
- Frank Mante Procurement Director, MiDA
- Ian Stewart Procurement Agent Manager (PAM), CKP
- Theodora N.C. Okantey Internal Audit Officer, MiDA
- Francis Baffoe-Ashun Procurement Expert, CKP
- Kwabena Amponsa-Debrah Procurement Officer, MiDA

CONSULTANTS/REPRESENTATIVES

The Attendance Register is attached at Annex 1.

2.0 OPENING

The Procurement Agent Manager (PAM) opened the meeting at 09:06 hours and welcomed all present, thanked them for attending the Meeting.

3.0 AGENDA FOR THE MEETING

The PAM then outlined the Agenda for the meeting which was to:

- Inspect the Financial Proposal envelopes to ensure all were present and still sealed;
 - Set aside those envelopes containing the Financial Proposals of those Consultants that have not gained sufficient marks to qualify for this stage but read out their Technical Evaluation Scores;
 - Open, number and date stamp the Financial Proposal of the Consultant that have gained sufficient marks to qualify for this stage;
 - Check the Financial Proposal are complete and signed and then read out the Total Financial Proposal prices as shown in Form FIN-1 of the RFP;
-

- Record the Minutes of the Public Opening of Financial Proposal which will then be circulated to the Consultant at the earliest opportunity.

4.0 OPENING OF FINANCIAL PROPOSALS

The Record of Financial Proposal Prices Read-Out is attached as Annex 2.

5.0 CLOSING

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would do all possible to ensure the Evaluation Process was completed as quickly as possible. He also thanked all present for their participation.

The Meeting closed at 09:15.

Annex 1



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE CONSULTANT SERVICES FOR AN ESIA
CONSULTANT FOR THE BULK SUPPLY POINT (BSP) AT POKUASE
RFP REF: 5140900-02/RFP/QCBS/12/17

REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER
DATE: 25 JANUARY 2018
TIME: 9:00 Hours

NO.	NAME OF REPRESENTATIVE	CONSULTANT	SIGNATURE
1	IGNATIUS DIIVELLE KANSANGA	HSTE CONSULTING GHANA LIMITED	
2	KINGLEY S. FITZ-GERALD	HSTE CONSULTING GHANA LIMITED	
3	Serchen Komba	Bimsercoms Ltd	
4	Kwaku Otieng Anand	"	
5	Bright Homys	SAL Consult Ltd.	
6	Patricia's Antwi- anyika	SAL Consult Ltd.	
7	Dyson N. Juma	ENVIRON ENG & M&T CONSULT	

Annex 2



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE CONSULTANT SERVICES FOR AN ESIA CONSULTANT FOR THE BULK SUPPLY POINT (BSP) AT POKUASE

RFP REF: 5140900-02/RFP/QCBS/12/17

RECORD OF PROPOSAL PRICES AS READ-OUT (25 JANUARY 2018)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
HS+E CONSULTING GHANA LIMITED	USD	120,217.00	—	Y	1 ORIGINAL + 4 COPIES + CD
ENVIRON ENGINEERING & MANAGEMENT CONSULT (EEMC)	USD	131,250.00	—	Y	1 ORIGINAL + 4 COPIES + PENDRIVE
SAL CONSULT LIMITED	USD	90,750.00	—	Y	1 ORIGINAL + 4 COPIES + CD
BINSERKOMS LIMITED	USD	274,000.00	—	Y	1 ORIGINAL + 4 COPIES + PENDRIVE

Name of MiDA Procurement Representative: FRANK MANTE Signature: [Signature]

Name of Procurement Agent Representative: IAN STEWART Signature: [Signature]