



**CLARIFICATIONS FOR PROCUREMENT OF CONSULTANCY SERVICES FOR THE FIELD METERING AND MONITORING STUDIES**

**RFP: 5610400/RFP/QCBS/03/18**

SI	Ref	Question	Answer
1	TECH-2	We are small businesses. Can we just submit tax returns with Quick Books financial statements rather than audited financial statements?	<p>You may submit “b) Certified financial statements for the last three (3) years, supported by tax returns.” as stated in form TECH-2.</p> <p>MiDA would not accept notarization and certification by a Notary Public nor certification by a Commissioner of Oaths of the financial statements as we do not consider those as constituting adequate certification. However financial statements, with tax returns, certified by the tax institution would meet the requirements.</p>
2	ITC 17.3	Can we email forms rather than mail?	<p>It will not be acceptable to simply mail the forms. This is an international competitive procurement. The Proposal Data Sheet relating to Instructions to Consultants (ITC) clause 17.3 clearly states that:</p> <p>A Consultant must submit <b>[one (1)]</b> original and <b>[four (4)]</b> copies of both the Technical Proposal and the Financial Proposal, in the language(s) specified in PDS ITC 11.1. A CD or pen drive copy of each of the Technical and Financial Proposals shall be included in their respective envelopes.</p> <p>The Proposals and pen drives must be enveloped and sealed in accordance with the ITC and either delivered by hand, or couriered, to MiDA as instructed in the RFP</p>