



Millennium Development Authority (MiDA)

SPECIFIC PROCUREMENT NOTICE

Procurement of Individual Consultant Services

Installation of an Outage Management System (OMS)/Advanced Distribution Management System (ADMS)

Ref: 5150100/LOI/SIC/04/18

The Republic of Ghana and the United States of America acting through the Millennium Challenge Corporation (“MCC”) have entered into a Millennium Challenge Compact on August 5, 2014 under which MCC will provide funding to the Government of Ghana (the “Government”), in an amount not to exceed Four Hundred and Ninety-Eight Million, Two Hundred Thousand United States Dollars (US\$ 498,200,000) (“MCC Funding”) to facilitate poverty reduction through economic growth (the “Compact”). Pursuant to the terms of the Compact, the Government committed to provide funding as a Government contribution to support implementation of the Compact in an amount equal to no less than seven and one-half percent (7.5%) of the amount of funding provided by MCC in the Compact (the “Government Contribution”).

2. The Government of Ghana (“GoG”), acting through the Millennium Development Authority (“MiDA” or “MCA Entity”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which this Request for Proposals (“RFP”) is issued. Any payments made by the MCA Entity under the proposed contract will be subject, in all respects, to the terms and conditions of the Compact and related documents, including restrictions on the use and distribution of MCC Funding. No party other than the Government and the MCA Entity shall derive any rights from the Compact or have any claim to the proceeds of MCC Funding. The Compact and its related documents can be found on the MCC website (www.mcc.gov) and on the website of the MCA Entity.

3. The goal of the Compact program is to reduce poverty through economic growth in Ghana. The objectives of the Compact program are to

(a) Increase private sector investment and productivity and profitability of micro, small, medium and large scale businesses;

(b) increase employment opportunities for men and women; and

(c) raise earning potential from self employment and improved outcomes for men and women.

4. The Program consists of six (6) projects: (i) the ECG Financial and Operational Turnaround Project; (ii) the NEDCo Financial and Operational Turnaround Project; (iii) the Regulatory Strengthening and Capacity Building Project; (iv) the Access Project; (v) the Power Generation Sector Improvement project; and (vi) the Energy Efficiency and Demand Side Management Project.

MCC's assistance will be provided in a manner that responds to constraints to economic growth by aiming to improve the reliability and quality of power in Ghana.

The Compact Program will be executed over a period of five (5) years upon Entry into Force (EIF) of the Compact on 6th September, 2016

This LOI follows the General Procurement Notice that appeared in dgMarket on and UNDBOnline on 14th March, 2018, the MiDA website www.mida.gov.gh on 14th March 2018, and local newspapers, Daily Graphic on 19th March, Ghanaian Times on 23rd March and Business & Financial Times on 27th March, 2018 respectively.

Summary of Services:

MiDA is seeking to award a contract to an **Individual Consultant** to undertake **Detailed Studies, Prepare Specifications and Price Schedules for OMS; Assist with Procurement of OMS Supplier and Supervise the implementation of an Outage Management System (OMS) /Advanced Distribution Management System (ADMS)** for Electricity Company of Ghana Limited.

The location of the Assignment is Accra, Ghana. The estimated number of person-weeks for the assignment is 60 person-weeks over a period of 74 weeks for the Base Contract, and 26 person-weeks over a period of 54 weeks for the Option Period (if exercised).

The required qualifications for the Individual Consultant to be considered are indicated in the Terms of Reference as below. Please refer to the Terms of Reference for full details but among other requirements, these qualifications include:

Category of Consultant	<ul style="list-style-type: none"> ● OMS Specialist
Educational Qualifications	<ul style="list-style-type: none"> ● Bachelors' degree qualification. ● Related professional certification.
Relevant Fields for Education and Professional Certification	<ul style="list-style-type: none"> ● Electrical/Mechanical/Computer Engineering.
Work Experience Relevant to the Assignment	<ul style="list-style-type: none"> ● 7 years' experience in Engineering, Information Technology focusing on multi OMS modules, SCADA solutions as either a consultant or customer. ● 7 years' general experience in providing supervision, developing readiness and organizational change management, training material, preparing cost estimates in relation to OMS applications. ● 7 years' experience in analyzing and understanding IT/OT (Operational Technologies) systems strengths and weaknesses of the client. ● 7 years' experience of business unit(s) and IT infrastructure and various software applications / systems, data management, capabilities and functionalities (reference must be made to the roles in specific projects and the software /systems applications used).
Experience in working in a developing country	<ul style="list-style-type: none"> ● Experience in the implementation of any operational Technology (SCADA, GIS, or working within Electric Utilities) in a developing country within the past 5 years.

The Individual Consultant will be selected under the Selection of Individual Consultant (SIC) method, the evaluation procedure for which is described in accordance with the "MCC Program Procurement Guidelines" which are provided on the MCC website: www.mcc.gov and on the MiDA web site: www.mida.gov.gh. The Individual Consultant will also have to submit their proposed Approach, Methodology and Work Plan for the assignment which is in addition to the normal process.

Application Procedure:

Prospective Individual Consultants interested in submitting an Application should send an e-mail, giving full contact details (name, physical and postal address, telephone and mobile numbers, and email address(es)), to the MiDA Procurement Agent at paghana@charleskendall.com. Before applying, interested consultants should review the Terms of Reference, which are in the Letter of Invitation (LOI) Document. The LOI will be issued on application to the MiDA Procurement Agent at paghana@charleskendall.com".

Interested Individual Consultants are requested to submit their Application in a sealed envelope which should include:

- (i) An Application/Cover Letter (**Format in Section 2**) to be considered for the assignment, evidencing date of availability;
- (ii) A current CV (**Format in Section 3**) showing the minimum requirements described above and in compliance with the attached TOR, contact details (i.e., address, telephone and fax numbers, e-mail address, website, etc.);
- (iii) At least three references that can comment on the Consultant's related work experience;
- (iv) The proposed Approach, Methodology and Work Plan on no more than 10 pages (**Format in Section 4**).
- (v) The Consultant must very clearly and explicitly address the requirements to evidence past work experience that demonstrates each of the required qualifications and clearly illustrates their capability to successfully perform each of the tasks described in the TOR.

No Financial information whatsoever should be included in the Technical offer.

Before applying, interested Individual Consultants should review the Terms of Reference (**Format in Section 5**), which describes the assignment in detail and associated evaluation criteria.

The selected Individual Consultant will sign a contract (**Format Section 6**) on the basis of a lump sum fee inclusive of expenses.

Any clarifications required can be requested **only by e-mail** up to **7th May, 2018**, addressed to the following:

The Procurement Agent Manager
3rd Floor, Heritage Tower
6th Avenue, Ridge West
Accra, Ghana

E-Mail paghana@charleskendall.com and copied to
procurement@mida.gov.gh

Clarification responses will be issued no later than **11th May, 2018 no later than 17:00 hours local time in Ghana:**

To submit your proposals by hard copy, please use the following address:

The Procurement Director
Millennium Development Authority (MiDA)
4th Floor, Heritage Tower
6th Avenue, Ridge West

Accra, Ghana

The Application shall be submitted in a sealed envelope clearly marked with the name of the Individual Consultant submitting the Application along with the Activity Title and Reference. The sealed envelope be clearly marked “Application” and contain the Application in four (4) copies, being one (1) signed original and three (3) copies.

Deadline for submission of responses is **30th May, 2018, at 15:00 Hours Local Ghana Time. Electronic submission is not allowed.**

A Public Opening will be held in MiDA immediately following the submission date and time stated above.

Interested Consultants are strongly advised to read all sections of the LOI document, including the Terms of Reference and the Form of Contract, and to seek clarification as necessary within the timelines specified above during the solicitation period for this procurement. MiDA and MCC shall not entertain any requests for changes to this document subsequent to the submission of the Application.

**The Procurement Agent
Millennium Development Authority
4th Floor, Heritage Tower
6th Avenue, Ridge West
P.M.B. 56, Ministries Post Office
Accra, Ghana**

Issued 19th April 2018