



Millennium Development Authority (MiDA)

MINUTES OF THE PUBLIC OPENING OF PROPOSALS

**INSTALLATION OF AN OUTAGE MANAGEMENT SYSTEM (OMS)/ADVANCED
DISTRIBUTION MANAGEMENT SYSTEM (ADMS)**

Ref: 5150100/LOI/SIC/04/18

HELD AT MiDA, on 30th MAY 2018 immediately after 15:00 Hours

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Frank Mante Procurement Director
- Kwabena Amponsah-Debrah Procurement Officer
- Khadija Iddrisu Procurement Intern

CHARLES KENDALL & PARTNERS (CKP)

- Ian Stewart Procurement Agent Manager (PAM)
- Francis Baffoe-Ashun Procurement Expert

CONSULTANTS/REPRESENTATIVES

There was no attendance by any of the Consultants or their Representatives.

2.0 OPENING

The Procurement Agent Manager opened the Meeting at 15:05 hours and welcomed all present, thanking them for attending the Meeting.

3.0 AGENDA FOR THE MEETING

In spite of the absence of the Consultants or their Representatives, PA went on to outline the Agenda for the meeting which was to:

- Inspect the Outer Proposal envelopes to ensure all were present against the Tender Submission sheet and all still sealed;
- Open the envelopes to ensure the envelopes were securely sealed for each submission;
- Open, number and date stamp the Proposals submitted by the due date and time;
- Record the Minutes of the Public Opening of Proposals which will then be circulated to all Consultants who submitted Proposals today 30th May 2018.

4.0 OPENING OF PROPOSALS

The Record of Proposals were opened and read out, and is attached as Annex 1

5.0 CLOSING

In closing, PAM thanked all who were present, and hoped the evaluation will be done expeditiously.

The Meeting closed at 15:18 hours.

Annex 1



Millennium Development Authority (MiDA)

INSTALLATION OF AN OUTAGE MANAGEMENT SYSTEM (OMS)/ADVANCED DISTRIBUTION
MANAGEMENT SYSTEM (ADMS)
Ref: 5150100/LOI/SIC/04/18

HELD AT MIDA, ON 30 MAY 2018 AT 15:05 HOURS

PUBLIC OPENING OF APPLICATIONS AS READ-OUT

No.	Name of Consultant	No. of Copies Submitted		Remarks
		Original	Copies	
1	PAUL BUANSI	1	3	
2	JOSEPH O. OBOYO	1	3	
3	ROBERT SARFI	1	3	
4	PRINCE WIREDU DARFOUR	1	2	
5	THOMAS OWUSA	1	3	
6				
7				

[Handwritten signatures]