



Millennium Development Authority (MiDA)

PRE-PROPOSAL MEETING

Environmental, Social, Health and Safety Consultancy Services

September 4, 2018
Alisa Hotel Accra, Ghana

CONTENT OF PRESENTATION

- **Compact Overview**
- **Institutional Arrangements**
- **Scope and Services of the ESHS Consultancy Services**
- **Task Order #1**

GENERAL OVERVIEW

- **Ghana Compact II Program**
- **Compact Projects and Activities**
- **Project Locations**
- **Scope of ESHS in Compact Program**

Ghana Compact II Program (Power Compact)

- An international treaty between the United States (US) Government represented by the Millennium Challenge Corporation (MCC) and the Republic of Ghana represented by the Millennium Development Authority (MiDA) to develop the Power Sector
- **Total Program Funds - \$535.6M, to be disbursed in two (2) tranches**
 - *Tranche 1 – Disbursed upon Entry into Force (EIF) of the Compact. EIF, Sept 6, 2016*
 - *Tranche 2 – To be disbursed two (2) years after EIF upon satisfying certain CPs.*
- **Compact Duration – Five (5) years from EIF. Compact closes Sept. 6, 2021**

GHANA POWER COMPACT PROJECTS AND IFC PS ASSESSMENT

P S	Standard	EFOT	NFOT	Regulatory Strengthening and Capacity Building	Access	Generation	Energy Efficiency and Demand Side Mgt
1	Assessment and Management of Environmental Social Risks and impact	Yes	Yes	Yes	Yes	Yes	Yes
2	Labor and Working Conditions	Yes	Yes	No	Yes	No	Yes
3	Resource Efficiency and Pollution Prevention	Yes	Yes	No	Yes	No	Yes
4	Community Health Safety and Security	Yes	Yes	No	Yes	No	Yes
5	Land acquisition and involuntary resettlement	Yes	Yes	No	Yes	No	TBD
6	Biodiversity conservation and sustainable Management of Living Natural Resources	Yes	Yes	No	Yes	No	No
7	Indigenous Peoples	No	No	No	No	No	No
8	Cultural Heritage	TBD	TBD	No	No	No	No

Locations of Projects

- Infrastructure activities within the Compact Program will be implemented in the following areas;

1. Accra East and West Operational Areas of the ECG Network
2. Tamale
3. Kintampo - Babator



The EFOT Project

EFOT Project Activities that will Require ESHS Services;

- **Construction of Primary Substations with associated Interconnecting Circuit Links. Initial batch of substations will be sited in the following areas; Kanda, Kotobabi, Korle Gonno and University of Ghana Medical Center (UGMC) Legon.**
- **Construction of Bulk Supply Point (BSP) substation in Pokuase with associated interconnecting Circuit Links. (ESIA completed)**
- **Low Voltage (LV) Bifurcation and Network Improvement activity in selected districts in Accra East and West Operational areas of the ECG Network**

NFOT Project

NFOT Project Activities that will Require ESHS Services;

- **Construction of two (2) Primary Substations with associated Interconnecting Circuit Links in Banvim and Fuo in Tamale**
- **Low Voltage (LV) Bifurcation and Network Improvement activity in the Tamale Service Areas of the NEDCo**
- **Construction of Express Feeder from Kintampo to Babator; AgDevCo Irrigation Connection Project – Babator**

ACCESS Project

Access Project Activities that will Require ESHS Services;

Installation of High Voltage Distribution System (HVDS) and Street Lighting in Markets and Economic Enclaves in ECG and NEDCO operational Areas. The selected M&EEs are:

Five (5) Markets in Accra –

- Dansoman
- Kaneshie
- Makola
- Madina
- Agbogbloshie

One (1) Economic Enclave in Accra:

Accra Timber Market

■ One (1) Market in Tamale:

Tamale Central Market

■ One Economic Enclave in Tamale:

Tamale Timber Market

■ One optional market will be considered for Accra (Nii Boiman) and Tamale (Lamashegu) should funds be available.

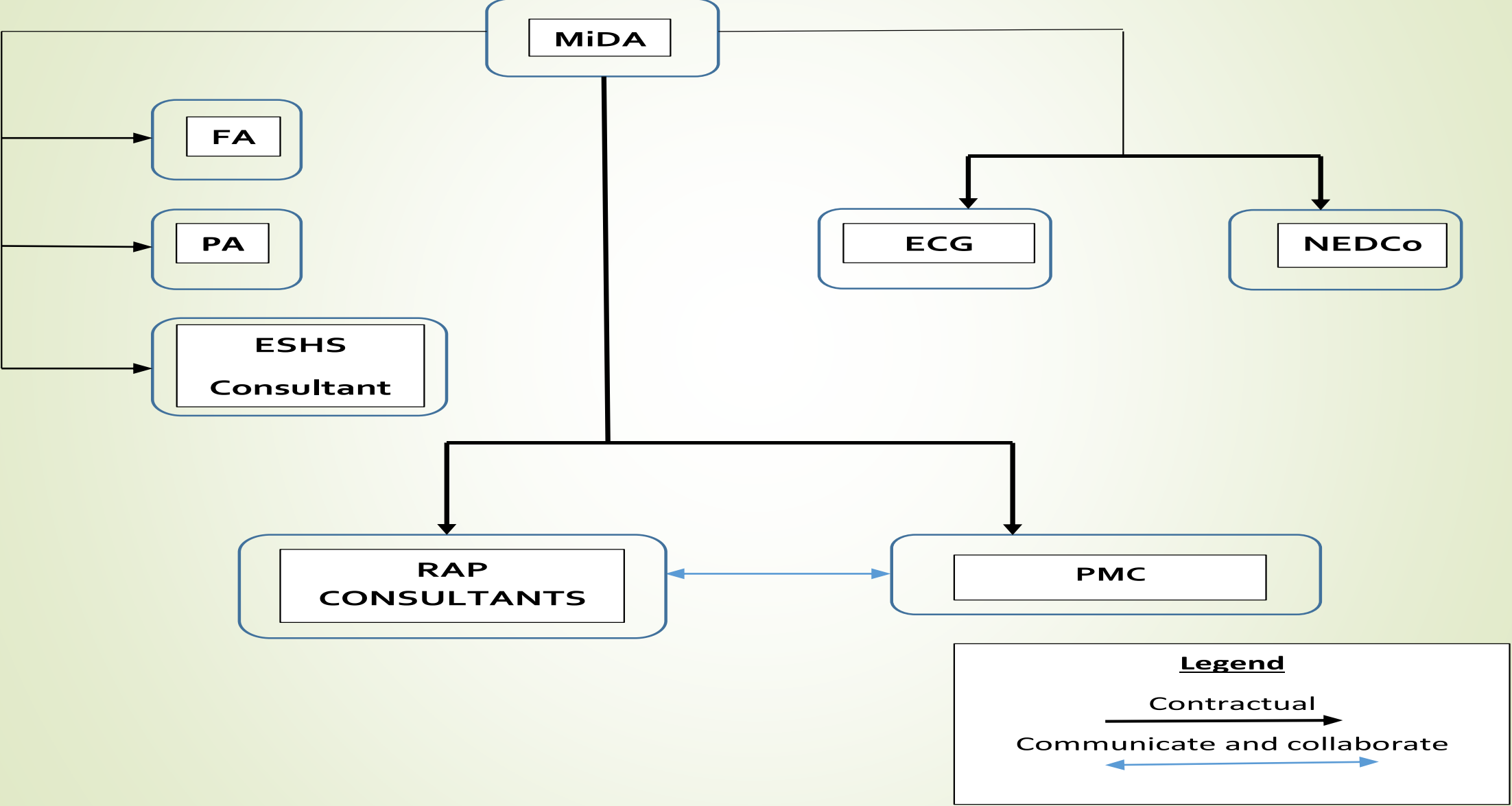
The Program Management Consultant (PMC)

- **MiDA has procured the services of a PMC (SMEC) to provide the following services;**
 - **Management of portions of the Compact Program related to Works and Services – from Designs, Supervision of Works through Decommissioning and Defects Liability Period**
 - **Serves as the Supervising Engineer for the Construction of Works**
 - **Collaborate with ESHS Consultant to ensure Contractors comply with their contractual obligations including ESHS requirements**

Relationship between ESHS Consultant and PMC

- SMEC as the Supervising Engineer is responsible for overseeing all Contractual Obligations of contractors including those related to ESHS
- During Project Design the ESHS Consultant will collaborate with the PMC to identify and evaluate design options to minimize ESHS Risks and Impacts
- The ESH&S Consultant will assist the PMC in the identification of hazards and measures to reduce them.
- To ensure effective collaboration, the ESHS Consultant will communicate directly to the PMC. Only the PMC will have the authority to issue instructions to Works Contractors

INSTITUTIONAL ARRANGEMENTS



SCOPE OF SERVICES OF THE ESHS CONSULTANT

- **During Design:**
 - **Conduct Rapid ESHS assessment of Infrastructure activities to identify site specific risks and develop risk registers**
 - **Recommend appropriate and adequate mitigation measures for effective management of identified risks**
 - **Provide MiDA with Compact wide oversight tools such as for field based Geo-Referenced data entry and analysis tools.**
 - **Develop training materials and manuals and assist MiDA in delivering training to contractors, and relevant IEs on effective ESHS requirements of the Compact.**

SCOPE OF SERVICES OF THE ESHS CONSULTANT

- **During Construction:**

- Carry out effective oversight of construction sites, identifying risks and the appropriate means to reduce them, based on the approved plans and contractual requirements.
- Communicate risks and appropriate mitigation measures to the PMC; Keep MiDA Informed.
- Provide ESH&S technical guidance as required by MiDA during ESH&S committee meetings, meetings with contractors, workers and the general public.
- Conduct periodic ESH&S audits as commissioned by MiDA and brief MiDA on audit findings.
- Develop and submit to MiDA required reports for all project related ESH&S activities as relates to construction activities.

TASK ORDER #1

Objectives:

- Identify the potential Environmental, Social, Health and Safety risks and opportunities associated with the construction and installation of 4 primary substations and associated interconnecting offloading circuits.
- Assess the significance of these impacts and recommend possible design alternatives that minimize or eliminate these impacts.
- Where impacts cannot be minimized or eliminated, recommend mitigation and monitoring measures to manage these impacts.

Project Locations

Links to maps of Project Locations and Routes for Power Evacuation is provided in the ToR. Locations for the construction of the PSSs include the following;

- Kanda (Within the 37 Military Hospital)
- Korle Gonno (behind Korle Bu Teaching Hospital Mosque)
- Kotobabi (Within the District Police Headquarters)
- University of Ghana Medical Center, Legon

Project Description

- **The Project comprises of;**
 - **Construction of 33/11kV Indoor Substations**
 - **Construction of 33kV and 11kV distribution lines to interconnect with the existing ECG distribution network at Kotobabi, Korle Gonno, Kanda and UGMC, Legon.**
 - **The Primary Substations at all the locations will have outdoor Power transformers and 33kV and 11kV Indoor Switchgears.**

Deliverables and Timelines

- **Rapid Environmental and Social Risk Matrix - NTP+2**
- **Environmental and Social Management Plan – NTP+4**



THANK YOU

ANY QUESTIONS

Go to next presentation





Millennium Development Authority (MiDA)

REQUEST FOR PROPOSALS

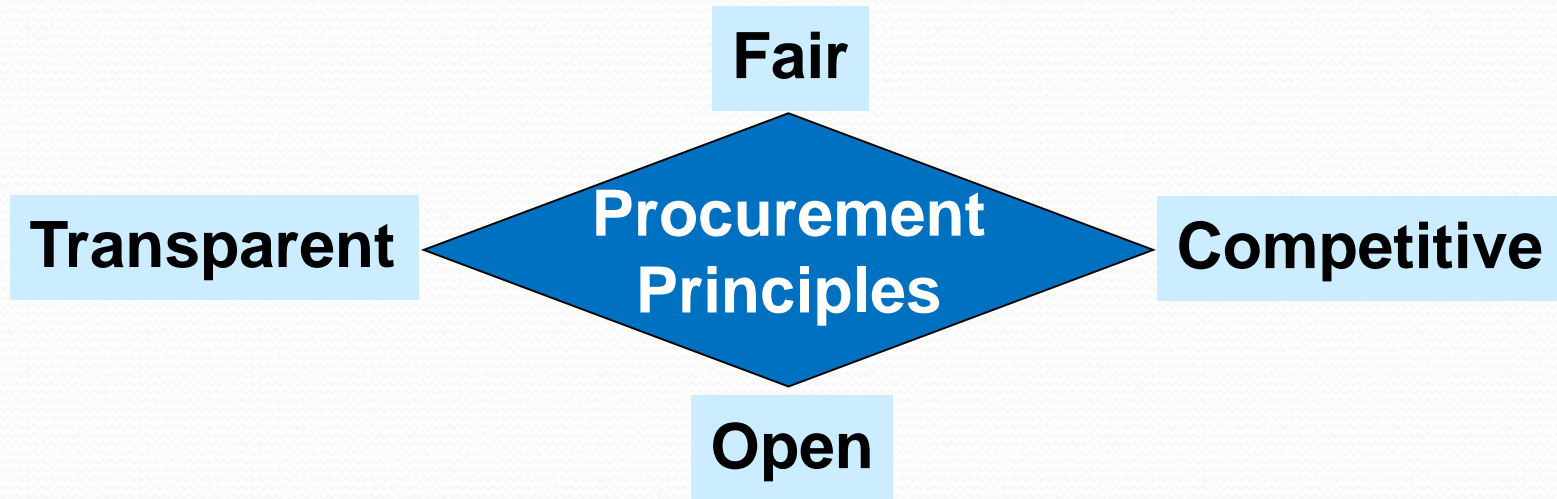
MCC STANDARD BIDDING DOCUMENTS ARE DERIVED FROM IDA/WORLD BANK STANDARD DOCUMENTS BUT ADAPTED TO SUIT MCC.

REMEMBER THIS IS UNTIED AID AND COMPETITION IS OPEN WORLDWIDE.

IMPORTANT FOR INTERESTED BIDDERS TO READ THE RFP CAREFULLY AS THE IDIQ VERSION DIFFERS FROM THE STANDARD MCC RFP.

IF IN DOUBT ON ANY ISSUE(S) ALWAYS ASK FOR CLARIFICATION BY THE ADVERTISED DEADLINE.

MiDA PROCUREMENT PRINCIPLES



- Procurement Agent to ensure integrity of the process
- Open competition wherever possible
- No geographic or national preferences
- Independent and suitably qualified Evaluation Panels
- MCC and MiDA Board of Directors approvals over certain thresholds
- Price Reasonableness Analysis
- Contractor Past Performance Reports
- Reference Checks
- Bid Challenge System (www.mida.gov.gh) and Debriefings

INDEFINITE DELIVERY INDEFINITE QUANTITY IDIQ

- MiDA intends to award a SINGLE IDIQ Head Contract in response to this RFP, and also a Task Order for the first assignment immediately the Head Contract has been negotiated and signed. **Please note that you are effectively responding to two (2) Procurements. The TOR and also the Appendix to the TOR.**
- The IDIQ Head Contract award for Environmental, Social, Health & Safety (EH&S) Consultancy Services will be for a term of three (3) years. The Head Contracts will have a zero value.
- The ESH&S IDIQ Head Contract holder will be given the initial Task Order as the “consideration” for the IDIQ Head Contract, and thereafter each specific activity will be subject to the Request for Task Order Proposal issued. Even though effectively a “Sole Source” the ESH&S IDIQ Consultant will be required to respond in compliance with the RFTOP.

INDEFINITE DELIVERY INDEFINITE QUANTITY IDIQ

- The ESH&S IDIQ Consultant will be expected, on receipt of all subsequent Requests for Task Order Proposal (“RFTOP”), to submit Technical and Financial Proposals in order to be considered for award of Task Order.
- The IDIQ process allows for MiDA to regularly communicate with the ESH&S IDIQ Consultant throughout the period of the Head Contract to discuss issues arising and to assist the Consultant continually improve on both responses to any RFTOP issued and on their performance and provision of deliverables.
- The Consultant should be aware that Task Orders can only be awarded if the ESH&S IDIQ Head Contract holder remains good standing with MiDA. Quality performance must be maintained.

RFP PART 1 - SECTION I

INSTRUCTIONS TO CONSULTANTS

READ CAREFULLY, AND IN PARTICULAR NOTE

CLAUSE 17

- Clearly mark your outside envelope/package with the name and reference for the assignment – also see Proposal Data Sheet;
- Ensure that the required number of your Technical and Financial Proposals are provided – also see Proposal Data Sheet;
- Ensure that the Technical and Financial Proposals are enveloped separately and also clearly marked with the name and reference for the assignment.

RFP PART 1 - SECTIONS II AND III

Section 2 – The Proposal Data Sheet supersedes the related clauses from the Instructions to Consultants. Please also note that Proposals must be submitted no later than **15:00 hours Ghana time on 28th SEPTEMBER, 2018.**

Section 3 – The Qualification and Evaluation Criteria shows the marks to be awarded for each category and you are required to obtain a total of 80 marks if you are to pass and enable your Financial Proposal to be opened and evaluated.

RFP SECTION III - QUALIFICATION AND EVALUATION CRITERIA

LEGAL STATUS - LETTER OF INCORPORATION WITH TECH-1

FINANCIAL CRITERIA - ACCOUNTS AND CREDIT FACILITIES TO EVIDENCE SUFFICIENT FINANCE TO COMPLETE THE CONTRACT

LITIGATION CRITERIA – FOR CONTRACTS IN LAST 5 YEARS

ORGANIZATIONAL CAPABILITY AND EXPERIENCE OF THE CONSULTANT – EVIDENCE OF SUCCESSFUL EXPERIENCE ON ESH&S CONSULTANCIES

APPROACH, METHODOLOGY, AND WORK PLAN FOR THE TASK ORDER - RESPOND TO THE REQUIREMENTS OF THE “**APPENDIX TO THE TOR**” AND THE STATED EVALUATION CRITERIA.

KEY PROFESSIONAL PERSONNEL – EDUCATIONAL QUALIFICATIONS, RELATED WORK EXPERIENCE, AND EXPERIENCE IN DEVELOPING COUNTRIES

RFP PART 1 - SECTION IV

Section IV A – The Technical Proposal Forms Consultants will need to respond to each section and to assist the evaluation process if Consultants use separators to divide your responses to each of the **TECH-1 to TECH-11** forms.

Section IV B – The Financial Proposal Forms Consultants will need to respond to each section and to assist the evaluation process if Consultants use separators to divide your responses to each of the **FIN-1, FIN-2 (complete rates for ECG and NEDCo areas and price the initial Task Order), and FIN-4** forms.

DO NOT RESPOND TO TECH OR FIN FORMS IN PART 3 OF THE RFP

TECH FORMS

- TECH-1 *Technical Proposal Submission Form*
- TECH-2A *Financial Capacity of the Consultant*
- TECH-2B *Current and Past Proceedings – Litigation etc*
- TECH-3 *Organization of the Consultant*
- TECH-4 *Experience of the Consultant*
- TECH-5A *References of the Consultant*
- TECH-5B *References of MCC-Funded Contracts*
- TECH-6 *Approach, Methodology and Work Plan*
- TECH-7 *Comments and Suggestions on the TOR*
- TECH-8 *Team Composition and Tasks Assigned*
- TECH-9 *Staffing Schedule (all Personnel)*
- TECH-10 *Work and Deliverables Schedule*
- TECH-11 *Curriculum Vitae for Key Personnel*

TECH FORM - PART 1

- **TECH-1** Use the form and wording of the letter provided and attach *Power of Attorney, Letter of Incorporation, Joint Venture or Association Agreements*.
- **TECH-2A** Attach Audited or Certified Financial Statements for the last 3 years and complete the Balance Sheet information Form.
- **TECH-2B** Provide details of all current or past legal proceedings, litigation, arbitration, action claims investigations or disputes over the last five (5) years.
- **TECH-3** Provide the background and organization of your firm/entity, your organization chart, and demonstrate your organizational capability and experience.
- **TECH 4** Provide information on all relevant assignments your organization has carried out relevant to the TOR – all MCC funded work must be included.
- **TECH-5A** At least three (3) references with name, physical address, phone/mobile and email address of referees that can provide substantial input about the type of work performed and confirming the quality of work shown in form TECH-4.
- **TECH-5B** References with name, physical address, phone/mobile and email address of referees for all MCC Funded work shown in form TECH-4.

TECH FORMS - PART 1 cont'd

- **TECH-6** *Description of your Technical Approach and Methodology, Work Plan, and Organization and Staffing for the initial Task Order (Appendix to TOR from page 94) – show an understanding of the assignment, what you will do and how you will do it.*
- **TECH-7** *Present and justify any modifications or improvements to the main TOR where you are proposing to improve performance in carrying out the Head Contract – and separately – any comments on the initial Task Order (Appendix to TOR)*
- **TECH-8** *List the name, organization, and area of expertise for the Key Personnel proposed as well as the position for both the Head Contract, and separately, the initial Task Order (Appendix to TOR) with tasks to be assigned for each person.*
- **TECH-9 Initial Task Order (Appendix to TOR)** - *Provide the home and field staffing inputs for all Key and Non-Key Personnel (Support Staff).*
- **TECH-10 Initial Task Order (Appendix to TOR)** - *Provide a list of all the main activities, deliverables and other milestones for the initial Task Order assignment.*
- **TECH-11** *Please ensure you follow the format of the CV provided. With regards the educational qualifications of personnel you must clearly indicate the year(s) of academic qualification. Also ensure that the number of years of experience for personnel is clearly detailed on the CV.*

FIN FORMS

- **FIN-1** *Financial Proposal Submission Form*
- **FIN-2** *Price Summary* **(three separate forms to be submitted)**
 - *Fully loaded monthly rates and prices for the ECG Area*
 - *Fully loaded monthly rates and prices for the NEDCo area*
 - *Fully loaded monthly rates and Total Price for the initial Task Oder*
- **FIN-3** *Reserved*
- **FIN-4** *Breakdown of Price by Remuneration*

**DO NOT RESPOND TO FIN FORMS IN PART 3
OF THE RFP**

RFP PART 1 - SECTION V

Terms of Reference – Consultants should read these carefully as it provides, among others, details of:

- the scope of work required under this assignment; and
- the Key and any Non-Key Personnel requirements.

Ensure that when responding to TECH-4 you provide evidence of work carried out relating to the main TOR –refer again to the Evaluation Criteria.

APPENDIX TO TERMS OF REFERENCE

INITIAL TASK ORDER

Please refer to the Proposal Data Sheet (ITC 1.1 (a) 2, and the Qualification and Evaluation Criteria in Section 3 of the RFP.

Description of Approach, Methodology and Work Plan for Performing the Initial task Order shall be described by Consultant in Forms TECH-6, TECH-8, TECH-9, and TECH-10.

The initial Task Order is designed to enable all interested Consultants to:

- a) Evidence that they have the requisite experience and ability to respond to a Request for Task order Proposals; and
- b) Show creativity and thinking outside the box with respect to the assignment, team composition and tasks assigned, staffing, work and deliverables schedule.
- c) The Task Order will be awarded to the Consultant awarded the ESH&S IDIQ Head Contract

PART 2 – CONTRACT AGREEMENT

This is the new form of Contract Agreement that you will be required to sign so please read the terms and conditions carefully.

If you are in any doubt about any of the terms of Contract it is advisable to ask for clarification at this stage.

Note: The General Conditions of Contract and MCC Additional Provisions will not be changed.

ANNEX H – FORM OF TASK ORDER

This is the form of Task Order (TO) that you will be required to sign should you win one of the mini-competitions so please read the terms and conditions carefully.

If you are in any doubt about any of the terms in the Task Order it is advisable to ask for clarification at this stage.

NOTE: THIS WILL BE THE CONSIDERATION FOR THE HEAD CONTRACT YOU SIGN.

PART 3 – FORM OF REQUEST FOR TASK ORDER PROPOSAL

This is the form of Request for Task Order (RFTOP) that will be issued to all IDIQ Consultants with a Head Contract for each of the RAP “packages” you will be competing for. Please read the terms and conditions carefully.

If you are in any doubt about any of the terms in the Request for Task Order Proposals it is advisable to ask for clarification at this stage.

DO NOT COMPLETE FORMS IN PART 3 NOW

CLARIFICATION QUESTIONS AND RESPONSES

CLARIFICATION QUESTIONS MUST BE SENT BY E-MAIL NO LATER THAN CLOSE OF BUSINESS ON **7th SEPTEMBER, 2017** TO:

paghana@charleskendall.com

and copy to

procurement@mida.gov.gh

YOU MUST USE THESE ADDRESSES TO SOLICIT A WRITTEN RESPONSE TO YOUR QUESTIONS INCLUDING THOSE RAISED AT THIS MEETING.

RESPONSES TO ALL QUESTIONS WILL BE ISSUED ALONG WITH THE MINUTES OF THE PRE-PROPOSAL MEETING NO LATER THAN **14th SEPTEMBER, 2017**.

SUBMISSIONS

MiDA PROCUREMENT

4TH FLOOR HERITAGE TOWER

SUBMISSION FORM TO BE COMPLETED ON TENDER BOX.

SUBMISSIONS DUE BY 15:00 HOURS GHANA TIME ON **28th SEPTEMBER, 2018**. A PUBLIC OPENING FOLLOWS IMMEDIATELY AFTER.

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

COMMON CHALLENGES

- ❖ Courier packages not clearly marked - label courier packages in accordance with ITC 17 and the Proposal Data Sheet instructions.
- ❖ Clarification questions not asked by due date and time.
- ❖ The cover, or Technical and Financial Proposal, envelopes not correctly marked, or submitted in separately sealed envelopes.
- ❖ Proposal submission form/letter (TECH-1) not signed.
- ❖ Completing RFTOP Forms when you are not required to at this stage.
- ❖ Power of Attorney not provided for the person given authority to sign the Proposal and/or negotiate and/or sign the resulting Contract.
- ❖ JV or Association documents not provided.
- ❖ Financial Information incomplete or not provided.
- ❖ Firms respond to TORs stating they will do **what** the TOR requires but not explaining **how** they will carry out the assignment
- ❖ References not provided for Bidder and/or Key Personnel.
- ❖ Incorrect, or no, email addresses provided for Referees.
- ❖ CV not in correct format and/or not signed.
- ❖ CV to clearly state the years of experience for your Key Personnel.



Thank You.

Any Questions?