



Millennium Development Authority (MiDA)

**MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSALS
FOR THE
DATA QUALITY AUDIT
RFP REF: 5730200/RFP/QCBS/07/18**

**HELD AT THE MiDA BOARD ROOM, 4TH FLOOR, HERITAGE TOWER, ACCRA, ON 19TH
SEPTEMBER 2018 AT 9:30 HOURS**

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Kwabena Amponsah-Debrah Procurement Officer
- Robert Adongo Procurement Officer
- Theodora Okantey Internal Audit Officer
- Sharon Parku M&E Officer

CHARLES KENDALL & PARTNERS (CKP)

- Ian Stewart Procurement Agent Manager,
- Francis Baffoe-Ashun Procurement Expert,

CONSULTANTS/REPRESENTATIVES

No Representative attended.

2.0 OPENING

The Procurement Agent Manager opened the meeting at 9:30 hours, welcomed all present and thanked them all for attending the Meeting.

3.0 PROCEDURE FOR OPENING

The following procedure was adopted for the opening:

- the Financial Proposal envelopes were inspected to ensure that all documents were present, intact and still sealed and not tampered with,
- the envelopes containing the Financial Proposals of those Consultants that have not attained the requisite pass marks to qualify at this stage were set aside,
- the Financial Proposals of those Consultants who attained the requisite pass marks to qualify at this stage were opened, numbered and date-stamped,

- the Financial Proposals were then checked as complete and signed and then the Total Financial Proposal prices were read out the as shown in Form FIN-1 of the RFP,
- the Minutes of the Public Opening of Financial Proposal were recorded which were then to be circulated to the Consultants at the earliest opportunity.

The Record of Financial Proposal Prices Read-Out is attached as **Annex 1**.

4.0 CLOSING

The Procurement Agent Manager, in closing, thanked all present for their participation.

The Meeting closed at 09:42.

ANNEX 1



Millennium Development Authority (MiDA)
FINANCIAL OPENING FOR THE CONSULTANT SERVICES FOR DATA QUALITY AUDIT
RFP REF: 5730200/RFP/QCBS/07/18

RECORD OF PROPOSAL PRICES AS READ-OUT (19 SEPTEMBER 2018)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
CRISIL RISK AND INFRASTRUCTURE SOLUTIONS LIMITED (SUBSIDIARY OF CRISIL LIMITED)	USD	340,647.00	—	Y	1 ORIGINAL 4 COPIES
OXFORD POLICY MANAGEMENT (OPM)	USD	474,152.00	—	Y	1 ORIGINAL 4 COPIES 1 PEN DRIVE

Name of MiDA Procurement Representative: KWARENA AMPOWSA-DEBRATH Signature: [Signature]

Name of Procurement Agent Representative: IAN STEWART Signature: [Signature]