



**Millennium Development Authority (MiDA)**

**MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSALS  
FOR THE PROCUREMENT OF CONSULTANT SERVICES FOR  
PROGRAM IMPLEMENTATION UNIT  
RFP REF: 5121100-02/RFP/QCBS/10/18**

**HELD AT THE MiDA BOARD ROOM, 4<sup>TH</sup> FLOOR, HERITAGE TOWER, ACCRA, ON  
17<sup>TH</sup> JANUARY 2019 AT 09:30 HOURS**

**1.0 PRESENT**

**MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)**

- John Boakye CFO
- Eric Asare EFOT Director
- Kwabena Amponsah-Debrah Procurement Officer

**CHARLES KENDALL & PARTNERS (CKP)**

- Ian Stewart Procurement Agent Manager (PAM)
- Francis Baffoe-Ashun Procurement Expert

**CONSULTANTS/REPRESENTATIVES**

The Attendance Register is attached as **Annex 1**.

**2.0 OPENING**

The Procurement Agent Manager opened the meeting at 09:30 hours, welcomed all present and thanked all for attending the Meeting.

**3.0 PROCEDURE FOR OPENING**

The following procedure was adopted for the opening:

- the Financial Proposal envelopes were inspected to ensure that all documents were present, intact and still sealed and not tampered with,
- the marks obtained by all the Consultants for the Technical Evaluation was read out,
- the envelopes containing the Financial Proposals of those Consultants that have not attained the requisite pass marks to qualify at this stage were set aside,
- the Financial Proposal of the Consultant who attained the requisite pass mark to qualify at this stage was opened, numbered and date-stamped,
- the Financial Proposal was then checked as complete and signed and then the Total Financial Proposal price was read out as shown in Form FIN-1 of the RFP,
- the Minutes of the Public Opening of Financial Proposal were recorded which were then to be circulated to the Consultants at the earliest opportunity.

The Record of Financial Proposal Prices Read-Out is attached as **Annex 2**.

#### **4.0 CLOSING**

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would ensure that the Proposal Evaluation Process was completed as soon as possible.

The Meeting closed at 09:40 hours.

Annex 1



## Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE PROCUREMENT OF CONSULTANT SERVICES FOR  
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### REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER  
DATE: 17<sup>TH</sup> JANUARY 2019  
TIME: 09:30 Hours

NO.	NAME OF REPRESENTATIVE	CONSULTANT	SIGNATURE
1	Abdo Amze Korku	Agriconsulting Europa & Continental Consultants Gt.	ccghana@concong. com Korku
2	Dana Atua Brenyah Boateng	Bigen Global PwC Norconsult Africa Associated Consultants	Brenyah
3	ORLA BURKE	ESB INTERNATIONAL	Orla
4	Idriss Oquansah	A2ORUM	Idriss oquansah@2orum.com
5			
6			
7			

Annex 2



**Millennium Development Authority (MiDA)**  
 FINANCIAL OPENING FOR THE PROCUREMENT OF CONSULTANT SERVICES FOR  
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RECORD OF PROPOSAL PRICES AS READ-OUT (17<sup>th</sup> JANUARY 2019)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
Bigen Global Limited, Mauritius in association with HDR Inc, PWC Ghana, Norconsult Africa (Pty) Ltd and Associated Consultants (BIGEN)	USD	6,315,134.15	—	Y	1 ORIGINAL + PENDRIVE 4 COPIES
ESB International, Ireland in association with Centre for Environmental Consulting Services, Core International Inc, and Dalan Development Consultants (ESBI)	USD	6,817,247.00	—	Y	1 ORIGINAL + CD 4 COPIES
AZOROM Limited, Ireland in association with Mott MacDonald Africa (Pty) Ltd (AZOROM)	USD	4,977,000.00	—	Y	1 ORIGINAL + PENDRIVE 4 COPIES
Agriconsulting Europe S.A. (AESAs Group), Belgium in association with CESI SpA and Continental Consultants Ghana Ltd(AESA)	USD	4,694,218.00	—	Y	1 ORIGINAL + PENDRIVE 4 COPIES

Name of MiDA Procurement Representative: KWAENA AMPUSA-DEPROM Signature: [Signature]

Name of Procurement Agent Representative: IAN STEWART Signature: [Signature]