



**Millennium Development Authority (MiDA)**

**MINUTES OF THE PUBLIC OPENING OF BIDS**

**RACE TO RETROFIT AND RENEWABLES PROGRAM (CONTRACTORS) – PHASE 1  
BID REF.: 5620200-01/IFB/CB/11/18**

**HELD AT THE MiDA BOARD ROOM, 4<sup>TH</sup> FLOOR, HERITAGE TOWER, ACCRA, ON  
25<sup>th</sup> JANUARY 2019 at 10:10 Hours**

**1.0 PRESENT**

**MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)**

- John Boakye Chief Financial Officer
- Sylvester Ayayee Ashong Energy Efficiency & DSM Manager
- Kwabena Amponsa-Debrah Procurement Officer
- Robert Adongo Procurement Officer

**CHARLES KENDALL & PARTNERS (CKP)**

- Ian Stewart Procurement Agent Manager
- Kwasi Ansu-Tutu Senior Procurement Specialist
- Francis Baffoe-Ashun Procurement Expert

**CONSULTANTS/REPRESENTATIVES**

The Attendance Register is attached as **Annex 2**.

**2.0 OPENING**

The Procurement Agent Manager opened the meeting at 10:10 hours and welcomed all present, thanking them for attending the Meeting.

**3.0 AGENDA FOR THE MEETING**

The Procurement Agent Manager then outlined the Agenda for the meeting which was to:

- Inspect the Outer Bid boxes/envelopes to ensure all were present against the Bid Submission sheet\*;
- Open the boxes/envelopes to ensure that the Bids were securely sealed;
- Open, number and date stamp each of the Bid submitted by the due date and time;

- Read out the Bid Prices; the Bid Security provided; whether there is Power of Attorney provided; and the Bid Form signed to the hearing of all present;
- Allow Bidder representatives to confirm read-out prices; and
- Record the Minutes of the Public Opening of Bids which will then be circulated to all Bidders who submitted Bids before the deadline for the submission of Bids.

**\* Messrs Atlantic Climate Control Ltd submitted documents without putting them in envelopes or boxes as requested in the Bidding Document.**

#### **4.0 OPENING OF BIDS**

The Bids were opened and Prices read out and recorded. This is attached as **Annex 3**

#### **5.0 CLOSING**

The Procurement Agent Manager gave a firm assurance that MiDA and the Procurement Agent would ensure that the Evaluation Process was undertaken by an independent Evaluation Panel and the outcome communicated to all Bidders as soon as possible.

The Meeting closed at 11:12 hours with thanks to the participants.

## ANNEX 1



PUBLIC OPENING OF BIDS FOR THE  
RACE TO RETROFIT AND RENEWABLES PROGRAM (CONTRACTORS) –  
PHASE 1  
BID REF.: 5620200-01/IFB/CB/11/18

## REGISTER OF CONTRACTOR'S REPRESENTATIVES

NO.	NAMES	CONTRACTOR	EMAIL/MOBILE
1	PHILIP DOOM AIGOTO	MAYBERT ENGINEERING COMPANY	accounts@maybertgh. com
2	NICHOLAS MENSAH	COMET CONSTRUCTION CO. LTD.	Cometbackup @gmail.com
3	FELIX DARKO	AGENDA COMMERCIAL LTD	felixdarko@ hotmail.com
4	Sandra Adjetei	PPA Ltd.	sadjetei@automationghana. com
5	Kofi Kwame Oduro	AAA Ltd	Kroboatei@automation ghana.com
6	Joycelyn Appiah	Atlanbe Climate Control limited	Sales@ sales.climate@atlanbe.com gh
7	Ibrahim Aude	EO-LI	ibrahim@electroland gh.com
8	Shyama Prasad Banerjee	Electroland Ghana Ltd.	Shyama@electrolandgh.com 0231628901

NO.	NAMES	CONTRACTOR	EMAIL/MOBILE
9	Vukto Dzakaba	Kenpong Construct	Vkumenty69@gmail.com
10	CHARLES BOISSO	KENPONG CONSTRUCTION LTD	Kenponconggh@yahoo.co.uk
11	Faustina Afrijie	DESL	afrimina@yahoo.com
12	Adelaide Ofori	DESL	adelaideofori168@gmail.com
13			
14			
15			
16			
17			
18			
19			

ANNEX 2



PUBLIC OPENING OF BIDS FOR THE  
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BID REF.: 5620200-01/IFB/CB/11/18

RECORD OF BID PRICES AS READ-OUT (25 JANUARY, 2019)

LOT 1 - LIGHTING RETROFIT

No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney (Y/N)	Bid Form Completed and Signed (Y/N)	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
1	Messrs AGENDA COMMERCIAL LIMITED	150,243.40	5,000	ZENITH	Y	Y	-	1 original + 4 Copies + PEN DRIVE
2	Messrs PROCESS PLANT AUTOMATION LTD	199,801.38	5,000	SG	Y	Y	-	1 Original + 4 Copies + PEN DRIVE
3	Messrs ELECTROLAND GHANA LTD	144,925.00	35,000	ECOBANK	Y	Y	-	1 COPY
4	Messrs MAYBERT ENGINEERING	178,380.51	30,000	PRUDENTIAL	Y	Y	-	1 ORIGINAL + 4 COPIES + PEN DRIVE
5	Messrs							





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**RECORD OF BID PRICES AS READ-OUT (25 JANUARY, 2019)**

LOT 2 - HVAC RETROFIT (AIR-CONDITIONERS; REFRIGERATOR; CEILING FANS)								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney (Y/N)	Bid Form Completed and Signed (Y/N)	Substitution/Withdrawal/Discounts/Modification	Remarks /Bidder's Signature
			Amount	Bank				
1	Messrs COMET CONSTRUCTION COMPANY LTD	1,193,740.00	NO	NO	Y	Y	—	1 ORIGINAL + 4 COPIES + PEN DRIVE
2	Messrs ELECTROLAND GHANA LTD	836,815.00	35,000	ECOBANK	Y	Y	—	1 COPY
3	Messrs MAYBERT ENGINEERING	1,040,557.36	30,000	PRUDENTIAL	Y	Y	—	1 ORIGINAL + 4 COPIES + PEN DRIVE
4	Messrs ATLANTIC CLIMATE CONTROL LTD	1,206,500.19	25,000	BANK OF AFRICA	Y	Y	—	1 ORIGINAL + 4 COPIES + PEN DRIVE
5	Messrs							

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten notes and signatures in right margin]*



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LOT 3 - REAL TIME ENERGY MONITORING SYSTEM (RTEMS)								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney (Y/N)	Bid Form Completed and Signed (Y/N)	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
1	Messrs PROCESS PLANT AUTOMATION LIMITED	410,804.88	10,000	SG	Y	Y	-	1 Original + 4 copies Pen drive
2	Messrs ELECTROLAND GHANA LTD	354,739.00	35,000	ECOBANK	Y	Y	-	1 copy
3	Messrs	<i>[Signature]</i>			<i>[Signature]</i>			
4	Messrs				<i>[Signature]</i>			
5	Messrs							

*[Handwritten notes and signatures]*



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RECORD OF BID PRICES AS READ-OUT (25 JANUARY, 2019)

3 LOTS COMBINATION								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney (Y/N)	Bid Form Completed and Signed (Y/N)	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
1	Messrs KENPONG CONSTRUCTION LIMITED	1,772,744.35	35,000	UBA	Y	Y		1 original + 4 copies + Rendrive <i>Ashtwale</i>
2	Messrs ELECTROLAND GHANA LTD	1,336,479.00	35,000	ECOBANK	Y	Y		1 COPY <i>Sujana</i>
3	Messrs	<i>[Signature]</i>						
4	Messrs				<i>[Signature]</i>			
5	Messrs							





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2 LOTS COMBINATION (1 & 2)								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney	Bid Form Completed and Signed	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
1	Messrs MAYBERT ENGINEERING	1,218,937.87	30,000	PRUDENTIAL	Y	Y	-	1 ORIGINAL & COPIES PEN DRIVE
2	Messrs	<i>[Signature]</i>				<i>[Signature]</i>		
8	Messrs							
9	Messrs							
10	Messrs							