



**Millennium Development Authority (MiDA)**

**MINUTES OF THE OPENING OF PROPOSALS**

**OPENING OF PROPOSALS FOR TASK ORDER NO. 10 - RAP AND COMMUNITY ENGAGEMENT SERVICES FOR THE INSTALLATION OF PRIMARY SUBSTATIONS AND ASSOCIATED INTERCONNECTING AND OFFLOADING CIRCUITS IN FUGO AND LAMASHEGU, TAMALE**

**RFP REF: 5140900-0X/TO/10/QCBS/01/19**

**HELD AT MiDA AUDIOVISUAL ROOM, 4<sup>TH</sup> FL. HERITAGE TOWER, WEST RIDGE, ACCRA ON 4<sup>TH</sup> FEBRUARY 2019 at 10:40 Hrs**

**1.0 PRESENT**

**MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)**

- Kwabena Amponsah-Debrah Procurement Officer

**CKP REPRESENTATIVES**

- Kwasi A. Ansu-Tutu Senior Procurement Specialist, PA
- Francis Baffoe-Ashun Procurement Expert

**OTHERS**

- Ferdinand Yayra Kofi Yali Principal Urban Planner-ESH&S/ Dept. of Urban Roads, Accra
- Jane Naki Tetteh-Anowie (Ing. Mrs.) GhIE

**CONSULTANTS/REPRESENTATIVES**

Not Applicable - No Public Opening.

The Register of Opening Panel is attached as Annex 1.

**2.0 OPENING**

The Senior Procurement Specialist opened the meeting at 10:40 hours and welcomed all present, thanking them for attending the Meeting.

The submission was limited to the four (4) IDIQ Contract Holders, but only two (2) submitted Proposals.

### **3.0 AGENDA FOR THE MEETING**

The following procedure was adopted for the meeting:

- Inspected the Outer Proposal envelopes to ensure all submissions were present against the Bid Submission sheet and all still sealed;
- Opened the envelopes to ensure they were securely sealed and that there were separate Technical and Financial Proposal envelopes for each submission;
- The Financial envelopes were signed upon, separated from the package and kept by the PA;
- The Technical Proposals submitted were opened, numbered and date stamped with the due date and time;
- Recorded Minutes of the Opening of Proposals which will then be circulated to all Consultants who submitted Proposals at the earliest opportunity.

### **4.0 OPENING OF PROPOSALS**

The Proposals received and records read-out are attached as Annex 2.

### **5.0 CLOSING**

In closing, the PA Representative gave the Technical documents to the Evaluation Panel to commence the exercise of evaluating the Technical Proposals.

The Meeting closed at 1051 hours.

Annex 1



## Millennium Development Authority (MiDA)

OPENING OF TASK ORDER RESPONSES - RAP AND COMMUNITY ENGAGEMENT SERVICES FOR THE INSTALLATION OF PRIMARY SUBSTATIONS AND ASSOCIATED INTERCONNECTING AND OFFLOADING CIRCUITS IN FUGO AND LAMASHEGU, TAMALE

RFTOP Ref: 5140900-0X/TO/10/QCBS/01/19  
REGISTER OF PUBLIC OPENING PANEL

VENUE: MiDA AUDIOVISUAL ROOM, 4<sup>TH</sup> FLOOR, HERITAGE TOWER, ACCRA  
DATE: 7<sup>TH</sup> FEBRUARY 2019  
TIME: 11:00 Hours

| NO. | NAME                    | ORGANIZATION | SIGNATURE |
|-----|-------------------------|--------------|-----------|
| 1   | Ferdinand Yali          | DNK          |           |
| 2   | JANE KATH TETTEI-ANOWIE | GHIE         |           |
| 3   | Kwabena A. Debrah       | MiDA         |           |
| 4   | K. A. ANSU-TUTU         | CKP / MiDA   |           |

Annex 2



**Millennium Development Authority (MiDA)**

**SELECTION OF CONSULTANTS**

**CONSULTANCY SERVICES – IDIQ CONTRACT FOR  
RESETTLEMENT AND COMMUNITY ENGAGEMENT  
CONSULTANTS**

**RFP: 5140900-0X/TO/10/OCBS/01/19**

**OPENING OF TASK ORDER RESPONSES - RAP AND COMMUNITY ENGAGEMENT  
SERVICES FOR THE INSTALLATION OF PRIMARY SUBSTATIONS AND ASSOCIATED  
INTERCONNECTING AND OFFLOADING CIRCUITS IN FUGO AND LAMASHEGU,  
TAMALE**

**RFTOP Ref: 5140900-0X/TO/10/QCBS/01/19**

**RECORDS OF OPENING OF RESPONSES ON 7<sup>TH</sup> FEBRUARY 2019**

| No. | Name of IDIQ Consultant | Technical              | Financial (Yes/No) | Remarks |
|-----|-------------------------|------------------------|--------------------|---------|
| 1   | COLAN CONSULT           | 1 ORIGINAL<br>4 COPIES | Yes                |         |
| 2   | BINSERKOMS LTD          | 1 ORIGINAL<br>4 COPIES | Yes                |         |

MiDA Procurement Representative: Kwabena A. Adomah Signature [Signature]

Procurement Agent Representative: K. A. ANSU-TUTU Signature [Signature]