



Millennium Development Authority (MiDA)

MINUTES OF THE PUBLIC OPENING OF BIDS

**FIELD METERING AND MONITORING STUDIES TEST EQUIPMENT
BID REF.: 5610400-02/IFB/01/19**

**HELD AT THE MiDA BOARD ROOM, 4TH FLOOR, HERITAGE TOWER, ACCRA, ON
11th FEBRUARY 2019 at 15:07 Hours**

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Kwabena Amponsa-Debrah Procurement Officer
- Robert Adongo Procurement Officer

CHARLES KENDALL & PARTNERS (CKP)

- Kwadwo Osei Asante Senior Procurement Specialist
- Francis Baffoe-Ashun Procurement Expert

BIDDERS' REPRESENTATIVES

The Attendance Register is attached as **Annex 1**.

2.0 OPENING

The Senior Procurement Specialist opened the meeting at 15:07 hours and welcomed all present, thanking them for attending the Meeting.

3.0 AGENDA FOR THE MEETING

The Senior Procurement Specialist then outlined the Agenda for the meeting which was to:

- Inspect the Outer Bid boxes/envelopes to ensure all were present against the Bid Submission Sheet;
- Open the boxes/envelopes to ensure that the Bids were securely sealed;
- Open, number and date-stamp each of the Bids submitted by the due date and time;
- Read out the Bid Prices; the Bid Security provided; whether there is Power of Attorney provided; and the Bid Form signed to the hearing of all present;
- Allow Bidder Representatives to confirm Read-out Prices; and
- Record the Minutes of the Public Opening of Bids which will then be circulated to all Bidders who submitted Bids before the deadline for the submission of Bids.

4.0 OPENING OF BIDS

The Bids were opened and Prices read out and recorded. This is attached as **Annex 2**

5.0 CLOSING

The Senior Procurement Specialist gave a firm assurance that MiDA and the Procurement Agent would ensure that the Evaluation Process was undertaken by an independent Evaluation Panel and the outcome communicated to all Bidders as soon as possible.

The Meeting closed at 15:55 hours with thanks to the Participants.

ANNEX 1



PUBLIC OPENING OF BIDS FOR THE
FIELD METERING AND MONITORING STUDIES TEST EQUIPMENT
BID REF.: 5610400-02/IFB/01/19

REGISTER OF CONTRACTOR'S REPRESENTATIVES

NO.	NAMES	CONTRACTOR	EMAIL/MOBILE
1	James Jude Mensah	Prompt Supplies Sols	zelbilmensah@gmail.com
2	PRINCE DAMPIEY	ROUSANT INTERNATIONAL	chris@rousent-co.25 pghltd@yahoo.com
3	Kwamea Opolu D.	HUGE LIMITED	Kwamena.Opolu@huge.ltd.com 0576521153
4	Vutw Drakaba	Kenpong Cst.	vkuventy69@gmail.com 0242284258
5	Tvonne Koupe	ROUSANT INTERNATIONAL	pghltd@yahoo.com
6			
7			
8			

ANNEX 2



PUBLIC OPENING OF BIDS FOR THE
FIELD METERING AND MONITORING STUDIES TEST EQUIPMENT
BID REF.: 5610400-02/IFB/01/19

RECORD OF BID PRICES AS READ-OUT (11 FEBRUARY, 2019)

LOT 1: CLAMP - TYPE ENERGY LOGGER								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney (Y/N)	Bid Form Completed and Signed (Y/N)	Substitution/Withdrawal/Discounts/Modification	Remarks /Bidder's Signature
			Amount	Bank				
1	Messrs INTERMERC GH. LTD	305,316.00	1,000.00	REPUBLIC	Y	Y		NOT PRESENT W.h. Amankwa
2	Messrs PROCESS & PLANT AUTOMATION LTD	407,709.88	1,000.00	SG	Y	Y		NOT PRESENT W.h. Amankwa
3	Messrs HUGE LIMITED	311,095.60	1,000.00	ZENITH	Y	Y	NONE	<i>[Signature]</i>
4	Messrs ROUSANT INTERNATIONAL LTD	815,888.17	2,000.00	STANBIC	Y	Y		BID SECURITY FOR COMBINED LOTS 1 & 2 <i>[Signature]</i>
5	Messrs PROMPT SUPPLIES SOLUTIONS GH-LTD	266,122.00	1,000.00	USA	Y	Y		<i>[Signature]</i>

W.h. Amankwa

[Signature]
11/02/19



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RECORD OF BID PRICES AS READ-OUT (11 FEBRUARY, 2019)

LOT 2: PLUG – TYPE ENERGY LOGGER								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney	Bid Form Completed and Signed	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
1	Messrs INTERMERC GH. LTD	210,000.00	8,000.00	AEPUBLIC	Y	Y		NOT PRESENT wh on bid
2	Messrs HUGE LIMITED	125,695.19	8,000.00	ZENITH	Y	Y	NONE	left out
3	Messrs PROMPT SUPPLIES SOLUTIONS GH. LTD	378,000.00	8,000.00	UBA	Y	Y		[Signature]
4	Messrs							
5	Messrs							

wh on bid

[Signature]
11/2/19



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RECORD OF BID PRICES AS READ-OUT (11 FEBRUARY, 2019)

LOT 3: TEMPERATURE AND HUMIDITY METER								
No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney	Bid Form Completed and Signed	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
1	Messrs INTERMERC GH. LTD	6,000.00	1,000.00	REPUBLIC	Y	Y		NOT PRESENT wh
2	Messrs PROCESS & PLANT AUTOMATION LTD	8,252.04	1,000.00	SG	Y	Y		NOT PRESENT wh
3	Messrs HUGE LIMITED	12,521.17	1,000.00	ZENITH	Y	Y	NONE	wh
4	Messrs ROUSANT INTERNATIONAL LTD	44,628.60	2,000.00	STANBIC	Y	Y		BID SECURITY FOR COMBINED LOTS 1 & 3 wh
5	Messrs PROMPT SUPPLIES SOLUTIONS GH. LTD	13,500.00	1,000.00	UBA	Y	Y		wh

wh

wh
11/02/19



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RECORD OF BID PRICES AS READ-OUT (11 FEBRUARY, 2019)

LOT 3 (CONTINUATION)

No.	Name of Bidders	Total Bid Price (USD)	Bid Security		Power of Attorney	Bid Form Completed and Signed	Substitution/Withdrawal/Discounts/Modification	Remarks/Bidder's Signature
			Amount	Bank				
6	Messrs KENPONG CONSTRUCTION LTD	12,210.00	1,000.00	UBA	Y	Y		
7	Messrs							
8	Messrs							
9	Messrs							
10	Messrs							

Wh Br Bank

11/02/19