



Millennium Development Authority (MiDA)

**MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSALS
TO DEVELOP ENERGY EFFICIENCY STANDARDS AND LABELLING LEGISLATIVE
INSTRUMENTS
RFP REF: 5610500/RFP/QCBS/11/18**

**HELD AT THE MiDA BOARD ROOM, 4TH FLOOR, HERITAGE TOWER, ACCRA, ON
27TH FEBRUARY 2019 AT 09:30 HOURS**

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Sylvester Ashong Ayayee Energy Efficiency & DSM Manager
- Kwabena Amponsah-Debrah Procurement Officer

CHARLES KENDALL & PARTNERS (CKP)

- Ian Stewart Procurement Agent Manager (PAM)
- Francis Baffoe-Ashun Procurement Expert

CONSULTANTS/REPRESENTATIVES

The Attendance Register is attached as **Annex 1**.

2.0 OPENING

The Procurement Agent Manager opened the meeting at 9:30 hours, welcomed all present and thanked all for attending the Meeting.

3.0 PROCEDURE FOR OPENING

The following procedure was adopted for the opening:

- the Financial Proposal envelopes were inspected to ensure that all documents were present, intact and still sealed and not tampered with,
- the envelopes containing the Financial Proposals of those Consultants that have not attained the requisite pass marks to qualify at this stage were set aside,
- the Technical Scores for the Consultants who attained the minimum qualifying marks were read as:
 - (1) **REM Law Consultancy – 93 marks**
(In Association with Jondée Limited)
 - (3) **PricewaterhouseCoopers Private Limited (India) – 86 marks**
(In association with AB & David Africa and also PricewaterhouseCoopers (Ghana))

- The Financial Proposals of the Consultants who attained the requisite pass mark to qualify at this stage were opened, numbered and date-stamped,
- the Financial Proposals were then checked as complete and signed and then the Total Financial Proposal price was read out as shown in Form FIN-1 of the RFP,
- the Minutes of the Public Opening of Financial Proposal were recorded which were then to be circulated to the Consultants at the earliest opportunity.

The Record of Financial Proposal Prices Read-Out is attached as **Annex 2**.

4.0 CLOSING

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would ensure that the Proposal Evaluation Process was completed as soon as possible.

The Meeting closed at 09:35 hours.

Annex 1



Millennium Development Authority (MiDA)

FINANCIAL OPENING TO DEVELOP ENERGY EFFICIENCY STANDARDS AND LABELLING LEGISLATIVE INSTRUMENTS
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REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER
DATE: 27TH FEBRUARY 2018
TIME: 10:00 Hours

NO.	NAME OF REPRESENTATIVE	CONSULTANT	SIGNATURE
1	FRANCIS GBEDEY	REM LANG / JONDEE LTD.	<i>[Handwritten Signature]</i>
2	ENYONAM DEDEY-DEE ededey@remlangh.com	REM LANG / JONDEE DCE	<i>[Handwritten Signature]</i>
3	Kwasi Apenteng	PWC	<i>[Handwritten Signature]</i>
4			
5			
6			
7			

Annex 2



Millennium Development Authority (MiDA)

FINANCIAL OPENING TO DEVELOP ENERGY EFFICIENCY STANDARDS AND LABELLING LEGISLATIVE INSTRUMENTS
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RECORD OF PROPOSAL PRICES AS READ-OUT (27th FEBRUARY 2019)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
REM Law Consultancy In Association With Jondee Limited	USD	405,131.99	—	Y	1 ORIGINAL + 4 COPIES + PEN DRIVE
PricewaterhouseCoopers Private Limited (India) in Association with AB & David Africa and also PricewaterhouseCoopers (Ghana)	USD	376,705.00	—	Y	1 ORIGINAL + 4 COPIES + PEN DRIVE

Name of MiDA Procurement Representative: Kwabena Amponsa-Debrah Signature: [Signature]

Name of Procurement Agent Representative: Law Stewart Signature: [Signature]