



# Millennium Development Authority (MiDA)

**MINUTES OF PRE-BID CONFERENCE FOR THE SUPPLY AND  
INSTALLATION OF THE PRIMARY SUBSTATIONS (PHASE 1) - DESIGN-  
BUILD FOR KORLE-GONNO, KOTOBABI, KANDA AND LEGON  
HELD AT SWISS SPIRIT ALISA HOTEL, 8<sup>TH</sup> AVENUE EXTENSION, NORTH  
RIDGE, ACCRA ON 23<sup>RD</sup> APRIL, 2019 AT 10:00 HOURS.**

**REF: 5140400-04/IFB/CB/03/19**

## **1.0 PRESENT**

### **MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)**

- Ing William Amuna Technical Controller,
- Matthew Armah Programme Management Controller,
- John Boakye Chief Financial Officer,
- Frank Mante Procurement Director,
- Benjamin Opoku Director, ESP,
- Eric Asare Distribution Projects Director,
- Mark Aboagye Project Engineer,
- Kwabena Amponsa-Debrah Procurement Officer, and
- Robert Adongo Procurement Officer.

### **CHARLESKENDALL AND PARTNERS (CKP)**

- Ian Stewart Procurement Agent Manger,
- Kwadwo Osei-Asante Senior Procurement Specialist, and
- Esmond Mahama Anarigede Procurement Officer.

### **SMEC INTERNATIONAL PTY LTD (SMEC)**

- Isaac Nyantakyi Deputy Program Director, PMC/SMEC
- Jericho Samonte Civil/ Structural Engineer

### **PROGRAM IMPLEMENTATION UNIT (PIU) (AZOROM)**

- Eugene O'Neill EFOT Project Expert

## **PARTICIPANTS**

List of Participants is attached as **Annex 1**

## **2.0 WELCOME OF PARTICIPANTS & INTRODUCTION**

The Meeting was moderated by the Procurement Director and with prayers by Mr. Mark Aboagye, a MiDA Project Engineer at 10:08am. The Participants were welcomed and all present made to introduce themselves with the Agenda outlined as per the Programme.

The Procurement Director identified the Stakeholders as MiDA, CKP, SMEC, PIU and the participating Bidders and announced Housekeeping rules of use of mobile phones, safety, location of washrooms and availability of water.

### **3.0 WELCOME COMMENTS/REMARKS BY TECHNICAL CONTROLLER (TC)**

The TC in his opening comments/remarks welcome all and particularly recognised the presence of all around the globe who have attended. He noted that Ghana is a beautiful country and urged the foreigners to take time off their Schedules to visit some areas in Accra after the Pre-Bid Conference. He finally urged Bidders to take part fully in the Visits to the Sites so they could submit good and responsive Bids.

### **3.0 TOPICS PRESENTED**

#### **3.1 Presentation on Invoicing and Payment Procedures**

The Chief Financial Officer made a PowerPoint Presentation on Invoicing and Payment Procedures. He elaborated on tax exemptions, audit process and the payment cycle.

The Presentation has been attached to the Minutes. [Click here to download](#)

#### **3.2 Technical Presentation on the PSS**

Mr. Eric Asare, the Distribution Projects Director made a PowerPoint Presentation on the Technical aspects of the Supply and Installation of the Primary Substations (Phase 1) - Design-Build for Korle-Gonno, Kotobabi, Kanda and Legon.

The Presentation together with the Concept Design have been attached to the Minutes. [Click to download](#)

#### **3.3 The Procurement Process and the IFB**

The Procurement Director made a PowerPoint Presentation on the Procurement Process stressing that the key interest of procurement was to assist Bidders to comply with the qualification requirements and be mindful of the evaluation criteria in order to submit responsive Bids. Bidders were advised to take careful note of the contents of the Bidding Documents and ask questions where there are doubts.

He finally noted that MiDA has so far received thirty seven (37) Clarification Questions and fifty seven (57) Applications for the Bidding Documents.

The Presentation has been attached to the Minutes. [Click to view](#)

### **4.0 General Discussions, Questions, Clarifications and Verbal Response**

There were minimal general discussions with few questions asked that were to be confirmed in writing for answers to be provided in the Clarification Responses.

Bidders were advised that only one (1) round of Clarification Responses would be issued. The Clarifications should be received not later than **Tuesday 30<sup>th</sup> April, 2019** with responses not later than 17:00 hours local time in Ghana by **Friday 17<sup>th</sup> May, 2019**.

All clarifications were required to be sent to all interested Bidders who might not be present at the meeting, any issue raised and discussed must be formally written to the Procurement Agent (Charles Kendall & Partners) and MiDA at the e-mail addresses provided in the IFB which are recalled below:

[paghana@charleskendall.com](mailto:paghana@charleskendall.com) and [procurement@mida.gov.gh](mailto:procurement@mida.gov.gh).

The formal requests for clarification and responses shall be annexed to the Minutes as **ANNEX 2**

### **5.0 CLOSING**

In his Concluding Remarks, the TC noted that with the excellent Presentations made, all Bidders would submit good Bids. The Procurement Director then announced that

there would be Site Visits as planned with buses provided for participants. The Meeting came to a close at 12.45 Hours with a prayer by Mr. Eric Asare.

**ANNEX 1 – LIST OF PARTICIPANTS**



**Millennium Development Authority (MiDA)  
PRE-BID MEETING:**

**5140400-04 – SUPPLY AND INSTALLATION OF PRIMARY SUBSTATIONS (PHASE 1) -  
DESIGN-BUILD FOR KORLE-GONNO, KOTOBABI, KANDA & LEGON**

**CB NO: 5140400-04/IFB/CB/03/19**



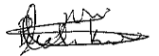



**REGISTER OF FIRM'S REPRESENTATIVES**

**VENUE: ALISA HOTEL  
DATE: 23<sup>RD</sup> APRIL, 2019  
TIME: 10:00 HOURS**

NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/EMAIL
1	VIJAYA KUMAR ALAGARSAMY	MBH POWER LIMITED	<i>A. Vijay</i>	0202222088 vijaya.kumar@ mbhpower.com
2	<i>Brng John Nanyee British Engineers / Freen Engineering</i>	<i>British Engineers / Freen Engineering</i>	<i>[Signature]</i>	0242317837

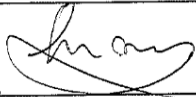
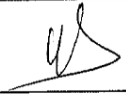


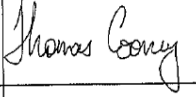
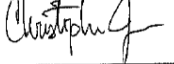
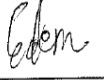
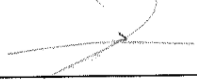
1

**REGISTER OF FIRM'S REPRESENTATIVES**

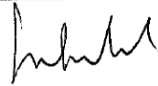

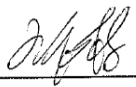



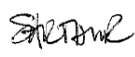
NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/eMAIL
3	VENKATESH	Best & Crompton Engineering Ghana Ltd.		0240972193 bcecont@gmail.com
4	RAVIKUMAR K	National Contracting Co. Ltd; KSA.		0245342566 kps@nccprojects.in
5	Ida Padikwa Na-Tei	Process and Plant Automation Ltd.		0264117870 ida.natei@gmail.com
6	SAMUEL KASSO OKINE	ALPHATND COMPANY		0208932000 okinsamuel42@yahoo.com
7	Sumit Mondal	alphaTND Ltd.		0202290455 sumit.m@alphatnd.com
8	FREDERICK AHENKORAH	AlphaTnd Ltd		0246633653 frederick.a@alphatnd.com

2


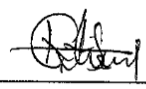
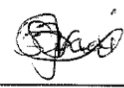
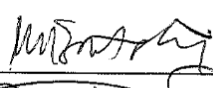
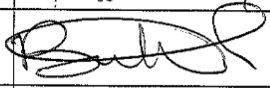


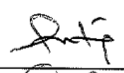

### REGISTER OF FIRM'S REPRESENTATIVES

NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/eMAIL
9	KROUM Youssef	Cegelec		youssef.kroum@cegelec.com
10	KOWDER ABDEL	Cegelec		abdelilah.kowder@cegelec.com
11	Mackenzie Clements	Cegelec		Clements mF@Booth-assoc.com
12	Michael Clements	Cegelec		clementsmf@booth-assoc.com
13	Thomas Cooney	Cegelec		cooneytr@booth-assoc.com
14	Christopher Jones	Cegelec		jonesca@booth-assoc.com
15	Edem Amemator	Conco Glt		edemamemator@gmail.com
16	Samin Nsaileb	Cedars EM		s.nsaileb@gmail.com

### REGISTER OF FIRM'S REPRESENTATIVES

NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/eMAIL
17	ERIC YANKAHL	MERSON ENERGY		ERIC@YANKAHLINK.NET 0244312301
18	Huawei Rob	Huawei ICT		Wuhuarong@huawei.com
19	Huawei Helton	Huawei ICT		Wanghedong@huawei.com
20	Haitham El Naqqar	El Sewedy Electric		h.moussa@elsewedy.com 0506732892
21	Edward Aggrey	Merson Energy		0501321511 eaggrey@mersoncapital.com
22	Benjamin Gaisie	Bentry Company Ltd		0201114037 kojogaisie20@yahoo.com
23	Shamel Arstmal	MERSON ENERGY		0501321506 SHAMEL@MERSONCAPITAL.COM

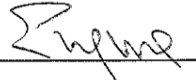



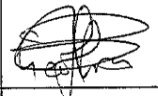



### REGISTER OF FIRM'S REPRESENTATIVES

NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/EMAIL
24	Elie Mohra	CEDARS EM		elias.mohra@gmail.com
25	John Naryoe	British Engineers/ Foreen Engineering		info@foreen@elbids.com
26	Sylvia ofosu Tebeah	Mikady Construction Limited/Effage		Sylvia.ofosu@yaho.com
27	Keti Asubanteng	✓		keti@asubanteng.com
28	Nana Osei-Boadi	TBEA		nana@btsghem.com
29	EKOW WARE APPIAH	EFACEC		ekappiah@idcenergy.com
30	Basem Mahmoud	Giza Systems		basem.mahmoud@gizasystem.com
31	Kwame Owusu-Agya	Lutan Eng. Services LTD		kwame@lutan-eng.com
32	ISAAC OBEA	✓		isaac@lutaneng.com




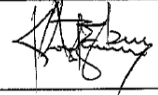
5



### REGISTER OF FIRM'S REPRESENTATIVES

NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/eMAIL
33	EUGENE O'NEILL	P.I.U (AZOROM) MOTT.		eoneill@ azorom.com
34	C. MASUREL	EIFFAGE / RMT		cyril.masurel@eiffage -com
35	H. ZADA	EIFFAGE / RMT		hazady.zada@eiffage. com
37	Kwasi Dankwa	ABB Power & Automation		kwasi.dankwa@eg.abb.com
38	Geoffrey Bani	ABB Power & Automation		geoffrey.bani@eg.abb.com
39	Ishmael Osci	ATLANTIC INT		Ishmael.Osci@atlantic.com.gh
40	Jacob Agbem	— —		Jacob.agbem@atlantic.com.gh
41	Kobina Kyeremateng	Conco GH		kobina.kyeremateng@pnull.com kyeremateng.kobina@pnull.com

**REGISTER OF FIRM'S REPRESENTATIVES**

NO.	NAME OF REPRESENTATIVE	FIRM/ORGANIZATION	SIGNATURE	TELEPHONE/eMAIL
42	H. Aarom	Eface		024324657
43	M. PEREZ	ELECNOZ		0556563757
44	FRED SMART	ASTUTE CONSULT		0249591508/amanfaiz@gmail.com
45	CONSTANCE AGBENYI	TPDDL/TPL		tarun.katiyar@tatapower-ddl.com 024773903
46				ashishsinghvi@tataprojects.com cons.agbey@gmail.com
47				
48				
49				

**ANNEX 2**

**CLARIFICATION ANSWERS**

SI	Ref	Question	Answer
1			
2			
3			