



Millennium Development Authority (MiDA)

MINUTES OF THE OPENING OF PROPOSAL

FOR:

**OPENING OF PROPOSAL FOR TASK ORDER NO. 15 – RESETTLEMENT AND
COMMUNITY SERVICES FOR THE INSTALLATION OF LOW VOLTAGE (LV)
BIFURCATION AND NETWORK IMPROVEMENT ACTIVITY – ROMAN RIDGE DISTRICT**

**RFP REF: 5140900-X/TO/15/QCBS/06/19
HELD AT CKP OFFICE, on 24th JUNE 2019 at 16:45 Hours**

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- Kwabena Amponsa-Debrah Procurement Officer

CKP REPRESENTATIVES

- Kwasi Ansu-Tutu Senior Procurement Specialist. PA
- Francis Baffoe-Ashun Procurement Expert, PA

Not Applicable - No Public Opening.

2.0 OPENING

The Senior Procurement Specialist opened the meeting at 16:45 hours.

The submission was limited to the four (4) IDIQ Contract Holders, but three (3) submitted Proposals.

3.0 AGENDA FOR THE MEETING

The following procedure was adopted for the meeting:

- Inspected the Outer Proposal envelope to ensure submission was still sealed;
- Opened the envelope to ensure they were securely sealed and that there were separate Technical and Financial Proposal envelopes;
- The Financial envelope were separated from the package;
- The Technical Proposal submitted was opened, number of copies recorded, numbered and date stamped with the due date and time;
- The Financial Proposal submitted was not opened but kept by the PA;
- Recorded Minutes of the Opening of Proposal which will then be circulated to the Consultants at the earliest opportunity.

4.0 OPENING OF PROPOSALS

The Record of Proposal opened and read out, and is attached as Annex 1

5.0 CLOSING

The Meeting closed at 16.55 hours.

Annex 1



Millennium Development Authority (MiDA)

SELECTION OF CONSULTANTS

**CONSULTANCY SERVICES – IDIQ CONTRACT FOR
RESETTLEMENT AND COMMUNITY ENGAGEMENT
CONSULTANTS**

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BIFURCATION AND NETWORK IMPROVEMENT ACTIVITY – ROMAN RIDGE
DISTRICT**

RFTOP REF: 5140900-0X/TO/15/QCBS/06/19

RECORDS OF OPENING OF PROPOSALS ON 24 JUNE 2019

No.	Name of IDIQ Consultant	Technical	Financial (Yes/No)	Remarks
1	BINSERKOMS LTD	Yes	Yes	1 original 4 Copies
2	SAL CONSULT	Yes	Yes	1 original 4 Copies
3	DEVPLAN CONSULT	Yes	Yes	1 original 4 Copies
4				

MIDA Procurement Representative: KWAMEA AMBENA-DESOAH Signature

Procurement Agent Representative: LEA ANSHINTU Signature