



Millennium Development Authority (MiDA)

Re: Construction of 16 Unit 3-Bed Flats at Kanda

CB No: 5140900-07/IFB/CB/04/20

ADDENDUM TO BIDDING DOCUMENT

In response to clarification sought by prospective Bidders pursuant to Instructions to Bidders (ITB) Clause 8 of the Bidding Document for the above-mentioned Sub-Activity, the Bidding Document is being amended in accordance with ITB Clause 9 by the following Addendum;

Amendment to Submission and Opening of Bids

This information in this Addendum will be sent in writing to all prospective Bidders that have pre-registered and received the Bidding Document (IFB); it will also be issued to any Bidders who have yet to request the IFB and related documentation.

When the IFB was issued, Accra was in lockdown because of the COVID-19 pandemic restrictions, thus requiring the IFB to include a system for electronic submissions. That situation has now changed and MiDA has therefore taken the decision to revert to the normal hard copy submissions that Bidders are used to under MiDA Compact Procurements. Please refer to pages 2-6 inclusive below.

All other contents of the original Bidding Document remain unchanged.

The information can also be found on the MiDA website at www.mida.gov.gh.

Prospective Bidders who have yet to register their details with the MiDA Procurement Agent and wish to receive this information, are hereby reminded that:

“Prospective Bidders interested in submitting a Bid should request the Bidding Document by sending an e-mail, giving full contact details (full physical address, phone numbers and email address(es)) of the organization and relevant contact person(s) to the MiDA Procurement Agent at paghana@charleskendall.com.” The Bidding Document, and any subsequent documentation, will be issued, on receipt of a complete request, by the MiDA Procurement Agent.

Chief Executive Officer
Millennium Development Authority (MiDA)
4th Floor Heritage Tower,
6th Avenue, Ridge West,
Accra. Ghana.

Addendum Issued Date: 18th May, 2020.



**Construction of 16 Unit 3-Bed Flats at Kanda
CB No: 5140900-07/IFB/CB/04/20**

Amendment to Submission and Opening of Bids

The IFB is hereby amended in the related clauses for the Submission and Opening of Bids as shown in the table below. The original statements of the affected clauses are hereby deleted. The details of the amendment are hereby inserted to replace and must be read in conjunction with the other original contents of the Bidding Document.

SI	Reference			Original wording (deleted)	Amendment (inserted)
	IFB Page	Section of IFB	Clause		
1.	32	Section II. Bid Data Sheet	ITB 21.1	<i>For electronic submission of Bids, a scanned copy of the original Bid in PDF format and password protected shall be submitted as instructed in the Annex 1 to the BDS below.</i>	All Bidders must now submit: One (1) Original plus Four (4) hard copies of their Bids, and a Pen Drive or CD with soft copies in PDF and also in WORD/EXCEL.

SI	Reference			Original wording (deleted)	Amendment (inserted)
	IFB Page	Section of IFB	Clause		
2.	33	Section II. Bid Data Sheet	ITB 23.1	<p><i>Bids must be submitted electronically.</i></p> <p><i>Bidders shall follow the electronic Bid submission procedures specified in Annex 1 to Bid Data Sheet below.</i></p> <p><i>All Bids submitted electronically must be received at the address specified in <u>Annex 1 to this Section II (Bid Data Sheet)</u> before the deadline for submission of bids specified below.</i></p> <p><i>Bidders are advised that the Employer is not responsible for any delays or defects in the receipt or download of any Bid submitted electronically.</i></p> <p><i>The deadline for submission Is Date: 5th June, 2020. Time: 10:00 Hours (local time)</i></p>	<p>Bids must not be submitted electronically.</p> <p>For the <u>hard copy submission purposes</u>, the Employer's address is :</p> <p>Attention: MiDA Procurement Director Millennium Development Authority (MiDA) 4th Floor Reception, 6th Avenue Ridge West Accra Ghana</p> <p>The deadline for submission is: Date: 5th June, 2020. Time: 10:00 Hours (local time).</p>

3.	34	Section II. Bid Data Sheet	ITB 26.1	<p><i>The Bid Opening shall be public and “virtual” and shall take place at:</i></p> <p><i>Street Address: 6th Avenue Ridge West</i></p> <p><i>Floor/Room number: 4th Floor Conference Room, Millennium Development Authority, Heritage Tower</i></p> <p><i>City : Accra</i></p> <p><i>Country: Ghana</i></p> <p><i>Date: 5th June, 2020</i></p> <p><i>Time: 10.05 Hours local time.</i></p> <p><i>Bidders will be provided with a video link to be able to join the Bid opening. Bidders should ensure they have a good internet bandwidth to be able to participate with no interruptions.</i></p>	<p>The Bid Opening shall take place at:</p> <p>Millennium Development Authority (MiDA) 4th Floor Conference Room, 6th Avenue Ridge West Accra Ghana</p> <p>Bidders are warned that all COVID-19 protocols will be observed. Because public gatherings are not allowed MiDA will not hold the normal public opening with all Bidders in attendance.</p> <p>However, depending on the number of Bids received, MiDA may allow one or two Bidders to act as ‘Witnesses’ to the opening on behalf of all the other Bidders.</p> <p>The Bid Opening will take place immediately after the submission date and time (re-affirm 10:00 hours on Friday 5th June 2020) and the Minutes of the Bid Opening will be issued to all those who submitted later the same day.</p> <p>Given the arrangements being made Bidders are requested to submit their Bids to the Tender Box in MiDA 4th Floor Reception, as and when they are finalized instead of waiting until the final submission date and time – this is to try and avoid a last minute rush on 5th June 2020 with numerous Bidders trying to submit all at one time.</p> <p>Please all be aware that Bid submission will be controlled by MiDA, with each “Bidder” taking it in turn to submit and register their Bid so as to maintain social distancing.</p> <p>Bidders arriving at the same time each maintains a minimum 2 meter social distance.</p>
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					All Bidders shall be required and requested to follow MiDA COVID-19 protocols which will be strictly enforced. This shall include temperature recordings, ensuring hand washing with soap under running water, application of hand sanitizers afterwards, ensuring nose masks are properly worn.
4.	35	Section II. Bid Data Sheet	Annex 1 to Section II – Bid Data Sheet Procedure for Electronic Submission of Bids	<p>“ <i>The statement in part that;</i> 1 <i>Each Bidder will be provided a File Request Link (via email) and shall use said link to submit its Entire Bid. The File Request Link shall expire on the bid submission deadline, specified in ITB 23.1.</i> 2 <i>All submitted documents (whether as standalone files or files in folders) shall be in pdf format and password protected worksheets for the financial proposals.</i> 3 <i>Bids shall be password-protected for access i.e. the pdf file(s) cannot be opened without the password. BIDS THAT ARE NOT PASSWORD PROTECTED SHALL BE REJECTED.....</i> <i>etc.”</i></p>	Electronic Submissions are not acceptable.

5.	30	Section II. Bid Data Sheet	ITB 8.1	<i>Clarification Response to Question SI 14 issued to Bidders on 6th May, 2020.</i>	See Amendments above.
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